

13
2 Feb 75

1875

Sir In reply to your docket No 4
of 29 Janry I have the honor to
furnish on the other side the
information required
Squad Cole

14
22 Feb
75

Reply to No 5 1 Feb

States that the amount of increase
will in future be stopped
viz 20 P M Squad Cole

15
6 March
1875

Reply to No 8 1 March

xxxx forwards copy of
Lm a 374 28 Dec 74 to C. of C.
Squad Cole

16
March
7

with reference to this office HQ 12
30 Jan has the honor to
forward plan & estimate of
the room required to be
added to the house of
Mr Surgeon the 1st
M. B. S Squad Cole

17
7
april
1875

With reference to former correspondence ending with this office No 41. 24. June 73 I have the honor to forward letter dated 5 April from Surgeon Turyth again recommending Miss Scanlon the Hos Matron for an increase of pay & to request that you will be good enough to forward the same for the favorable consideration of the H the L G I have to
sgud J. Cole.

18
13 april
1875

With ref: to former correspondence ending with this Office No 34 11 April 1874 I have the honor to request that the Hon: Lt Govr may be solicited to recommend that Ser Watson, att to the 13 H & L A may be permitted to draw the addl allowance of 17. which was regularly drawn by his predecessor Ser T Arndby
This N. C. C has a family to maintain, discharges his duties satisfactorily, & now respectfully submits that his prospects in his Regt are better than they are here
sgud J. Cole

19
18
April
1875

Has the honor to forward
Minutes of the Meeting
of the Com^{ee} of Guardians
of the Lawrence Military
Asylum held on 13th April
1875
sgud J. Cole

20
20 Apr
1875

Sir I have the honor to forward
a letter from Miss Gibson
Infant Mistress applying
for our months privilege leave
from 21 April & which I beg
to recommend for your favor-
able consideration
sgud J. Cole

21
26
April
1875

Has the honor to request that 5 days
privilege leave of absence from
this date may be granted to Mrs
E S Burgess 1 a m 18 75
This leave is required on
account of Mr Burgess's marriage
with Mrs Gibson, I S 75
sgud J. Cole
* addition to the 5 days which
have been given at the close of
the yearly examination

22
4 May
1875

Has the honor to forward
Endeavors in triplicate for
Presentation Bibles
& Prayer Book

23
11 May
75

In reply to yours no 13 d 15th April
I have the honor to state that the
Bungalow referred to has been
used as a Recy house for all
new Comers, & last year it was
used as a temporary hospital
when it was necessary to
isolate a case of small pox
Wm Cole

24
15
May
75

Min Meeting
11 May 1875

25.

20th May 75

Has the honor to forward for
information, certificate re-
garding Sub. Cond. R. Wilby
and begs to recommend that
he may be granted Privilege
leave from the 15th current
to the end of the month.
If by that he is unable to
return to work, application

will be made for such leave.

267

May 19th 1875

" I certify that Sub-Conductor
R. Willy, Clerk of this Institution
is suffering from dementia, of
the monomaniac type.

I have remarked a slight
aberration of intellect for the last
three months, combined with
excitability, restlessness and
sleeplessness.

During the last few
days these symptoms have developed
themselves more distinctly and
have culminated in the disease
specified above, I am unable
to trace his disease to alcoholic
liquors, tho' many of his symptoms
resemble those of delirium tremens
I considered that he ought to
be placed under restraint.

Fred^d. A. Smyth

Surgeon

In med. charge
of the P. M. Asylum

Addendum

May 22nd. 75

Since writing the attached certificate Sub Condⁿ Willy has become much worse and is more difficult to manage - distinctly refusing to take his medicine - or to conform to ~~any~~ ^{any} treatment - He is the subject of several new hcl. lacerations and requires constant restraint & supervision - At 4. a.m. this morning he escaped to Kasauli - where I consider that he ought to be detained as as the Kasauli Depot Hospital affords greater facilities for the treatment of such cases.

(Signed) F Smyth Surgeon
M.D.
in med^l charge of Sanawar.


From Rev W. H. H.
Sanawar

To Col Clerk
Camp Kasauli

May 22. 1875

Forwards for his information
copies of certificates by Dr Smyth
in medical charge of the L.M.A

Regarding the state of health of
Sub. Conductor Willy, Clerk of the
L. N. & and requests the favour
of having Sub Conductor Willy treat-
ed for the present in the District
Hospital by the Medical Authorities.

Signed 
Principal

No. 2425.

Guila 17 May 1875

My dear Sir,

I have received your telegrams
of the 15th and the 17th.

I do not understand why
you address me on the subject
of your appl^l to be Superintendent
of the Lancaster asylum -

I know nothing whatever
concerning the matter.

Yours truly

W. R. Willey.

J. M. W. Cole
Col. Inspr. to.

From

The Principal
Lawrence Asylum

To

The Officer Com^d

Kesswlie

Sanasur 28 May 1875

Reply to No 365.

Has the honor to forward the particulars applied for; and by the favour of being informed officially whether the medical authorities of Kasauli consider it necessary to have Sub. Conductor Willy invalidated.

In the event of his recovering from the present attack of mania begs to enquire whether the medical authorities would consider it advisable or safe to entrust him again with the duties of a clerk. He has done very little work in the office during the last six months - his character has ^{however} been unexceptionally good for years.

(Signed) J. C.
Principal

No. 29.

To Mr. of Pub. Instruction

No 3

dated 1st June 1875

In continuation of this office
docket No. 25, reports that
Sub Conductor Wilby has been
admitted into the Depot Hospital
at Kasauli for medical treatment
and that he will be brought before
a Medical Board during the
current month.

Annual
Report

The Privilege leave
applied for, from the 15th ult:
will now be changed to leave on
medical certificate, which will
continue until the decision of
the Medical Board be commu-
nicated.

Sub Conductor Wilby
will probably be invalided

Signed

J. Cole

Principal

also
Forwarded No. 385, dated 31st May

From Officer Commanding

Kasauli

To Principal L. M. A.

for information & return
Signed J. B. Co.

No 30.

From Rev / Col
To Major W. R. de Halloway
Dated 3 June 1875

Annual
Reports.

The submission of the accom-
panying Annual Reports
by the Principal and Med-
ical Officer has been
delayed from various
causes among which may
be mentioned the illness
of the Clerk.

Please find herewith for
perusal and return letter
No 334 from the Adjutant
General's Office regarding
Mr Christie an army teacher
who after visiting the
Asylum declined to take
his discharge from Army ser-
vice for the purpose of
taking up an appointment
in the girls' school of
this Institution.

Yours

Principal

No. 31. To, Office Comm.

Muscovite

Has the honor to forward copy
from Medical Offr. regarding the
Medical History Sheet of Cmb
Condr. R. Wilby.

No 31.

have

11.

Prizes.

In reply to memo No 1191
dated Lahore 8 June 1875 in-
timates that the number of
prizes for distribution on
Founder's Day depends partly
on the number of children
who distinguish themselves dur-
ing the year and partly
on the val - and size
of the books presented.

It is reasonable in the
case of a Senior boy or girl
to allow 2 or 3 books to
form one prize.

Attention to the
fact that the expense is borne
by the Asylum Special Object-
Fund which formed part of
the old charity and not
a Govt grant.

(signed)

W. H. H.
Principal

No. 32

From The Principal
E. M. A.

To The Dir. of P. Instruction
Punjab

Dated 14th June 1875

Has much pleasure in reporting that Mr. G. B. Lawler 2nd Asst. Master, has attended to his duties satisfactorily; and, has the honor therefore, to request that he may be permitted to draw from the pt. for 4 mo, the full salary sanctioned for his appointment viz. 140/- per mensem.

The ward referred to in previous correspondence, whom he declined to marry, has left the Institution to fill a situation in Lahore.

Signed J. Cole

Principal
E. M. A.

No. 33

From. The Principal
L. M. A.

To. The Dir. of Public Instruction
Sanawar. 17th June '75

Has the honor to submit an indent for B and Instruments for the Law^s Military Asylum in triplicate, and respectfully begs to point out that the instruments applied for are urgently required.

Expenditure for this purpose to the extent of Rs: 800 was sanctioned in the Budget for 1874-75, but deferred in consequence of that year being one of scarcity.

In the meantime some of the Instruments that need to be replaced have become unserviceable.

Has the honor to request that Govt. may be solicited to pass the Indent with as little delay as possible.

Signed

Principal
L. M. A.

34

To, _____
The Dir. of P. Instru., _____
Lahore. _____

Tanawur 18th June 1875

Has the honor to request that this office may
be furnished with a copy: more copies
of the last Ann: Report.

Yours faithfully,
Principal
S. M. A.

35

To, _____
The Dir. of P. Instruction _____
Lahore _____

Tanawur 22nd June

Has the honor to forward remarks 1875
on the Scripture Examinations by the
Rev^d. W. Nicholls, and to state
that the Rev. Edwards Prize has been
awarded to Dora Sweetman.

Yours faithfully,
J. Cole
Principal
S. M. A.

No. 36.

To
The Dir. of
Public Instruction

In continuation of this Office letter
dated respectively (Nos.) 6th August
& No. 18, Feb'y 21st 1874, for
for disposal a letter memorial
dated Murree 29th June 1875
to the address of undersigned
from H. Thompson Reader,
and has the honor to request
that Messrs Thompson & Co
may be warned against
attempting to extract
money under false pretences.

It should be noted
that Mr. T. is in the
instance applied for
on acting allowance (vide
Docket No. 82, 22nd Nov
1873) He now claims the
full salary of a post
which he was never appointed
His position in the Army
the same should be
of great importance.

Yours faithfully
W. B. ...

No. 37.

J.

Danvers

July 5th 1875

The Dir.
of Public Instruction

Sir,

With extreme regret I have to report the death of Miss Caroff, who was for more than eight years an Assistant Schoolmistress in the Lawrence Asylum. Her death was caused by an attack of Typhoid Fever.

Miss Caroff was placed on the Sick list on the 12th ult. and I now beg to recommend that full pay may be drawn on her account from that date to the 3rd current, the date of her decease, in order that the extraordinary expenses connected with her illness may be met.

I have also the honor to request that the local Govt. may be solicited to sanction a special Grant of 20⁰ for the purpose of defraying the expenses of her funeral, and of erecting to her memory, either in the Cemetery or in the School Chapel a monumental slab, in consideration of her devotion to duty, and exemplary conduct.

In the lamented death

of Miss Cascott, the Girls School has
lost an excellent teacher and
the Asylum one of its best
officials.

I remain
Dear Sir

Yours truly,
J. F. Cole

Principal

70. 38.

Dunmore 6th July 75

To

The

Dir. of Public Instruction

(7)

With reference to the Annual
Report on the Govt. Mil. Asylum for the
year ending 31st March 1875, has the honor
to submit for the information of His Honor
the St. Gov., the accompanying estimate
regarding the repair of the Organ
in the School Chapel, and re-
spectfully to say that the purchase
by the Principal for the purchase
of a new Organ, may be approved.

Yours truly,
J. F. Cole
Principal

No. 39, 31
+ 30

Major W. R. M. Hobrook

Dir. of Public Instruction
Punjab

Dated Lahore 6th July 1876

With reference to the Annual Report of the C. M. A. for the year ending 31st March 1875, and with reference also to this Office's No. 37, dated July 5th 1875, announcing the lamented death of Miss East, has the honor to request, that the Govt. may be solicited to bring out from England as soon as possible a certificated School Master & his wife to take charge of the Girls' School which now requires two teachers.

The Master should be able to perform on the Piano & Harmonium and maintain the Girls in vocal music. The mistress should be qualified to take the post of 2nd Class, to conduct Sewing Classes when required, and to work at the Sewing Machine.

The wages should be moderate, and the number of children to be taught should be limited.

As regards salary, recommends
that their joint salary be £250/-
or separately 180/- for the Master
£70/- for the Mistress.

Signed

L. Cole
Principal

No. 40

To The Director

Sanawur 7th July 76

Off: Pub: Instruction
Above

It has the honor to forward the
Extracts enclosed from the Ann.
Report L. M. A. which should
have accompanied his No.
38 & 39. 7th current.

Mr. of Mistress
from England
enclosed

Signed

L. Cole

Principal

No. 41.

To The

Sanawur 8th July 76

Off: Pub: Instr:

In continuation of former correspondence
ending with his office No. 17 dated 7th April
1875; has the honor to forward the accompany
letter $\frac{63}{a}$ from the Officer in Med. charge to
the address of the undersigned, and begs
that the Director will give the

Recd.
 Office
 Letter
 Original
 forwarded

application his cordial support
 Mrs. Deane certainly
 works admirably and deserves
 his hearty

Signed _____
 Principal
 L. H. Cole

No. 42 To _____ January 16th 1875
 The Dir. of Pub. Instruction,
 In continuation of correspondence
 ending with this office Nov. 16th & 19th
 Decr. 1874 I had the honor to inquire
 whether there is any probability
 Pupils Teacher Mrs. C. Lynch,
 receiving an appointment in the Ed
 Dept. during the current year.

Signed _____
 L. Cole
 Principal

No. 43 To _____ January 24th
 The Dir. of Pub. Instr.
 It is to be forwarded for information
 the enclosed application for leave of
 absence from _____
 leave will be granted from _____
 pending _____

No. 44.

To
The

Tanawee 5th August 1875

Dir. P. Instruction

It as the honor to state
that Mrs Capen Hd. Matron of Girls
School has been appointed to take charge
of the Girls Kitchen, in addition to
her other duties, on the sanctioned
pay of 30/- per mensem, from the
1st Current, vice Mrs Casoff
deceased.

Requests Sanction

Signed J. Cole
Principal

Tanawee 5th August 75

45

To

The Dir. of P. Instruction

It as the honor to state
that Bugle Major Stinge, steward
of the Asylum, has been promoted
to be Clerk, on the sanctioned
Salary Rs. 150/- in addition to
his personal allowance, in the
room of Sub. Condr. R. Willy,
whose name has been struck off
the Asylum list of staff in
accordance with Govt. Orders from
the 1st Current. (See copy attached)

Requests Sanction

Bugle Major Stinge has resigned
the post of Off. Surgeon from the
Asylum

No. 46.

To
The

Answer 5th August

Dir. of Pub. Instr.

1875

It is the honor to state that
Vergil Watson, 4th Regt. Artillery, has been pro-
moted to be Steward, on the San Antonio
pay, viz. \$800 from the 1st Current
vice Tugle Major Sledge who has
been promoted to be Clerk, subject to
confirmation.

Requests sanction.

Mrs. Watson has resigned the
situation of Nurse.

Yours

L. Cole,
Principal

No. 47.

Answer 5th August 75

To
The

Director of P. Instruction

It is the honor to
state that Mr. Hart, 3rd Asst.
Master Boys School, has been
appointed Organist, on the
San Antonio pay, viz. \$500
per annum, vice Tugle Major
Sledge.

To the, Dir. P. Inst.

No. 48.

Tanawoc 7th August

It is the honor to forward letter in original from the medical officers to the address of the Principal L.M. A, for perusal & return in case the Local Govt. may require information regarding the unexpected outbreak of typhoid fever at Tanawoc, during the months of May, June, & July.

J. Cole.

Signed

Principal
L.M.A.

No. 49.

Tanawoc 10th

Has the honor to forward Half yearly Report List ending 30th June 1875.

Signed

J. Cole

Principal
L.M.A.

No.

Books
Index

No. 50.

Joy
The, Dir: P. Instr:

Tanour

11^{1/2} Aug. 75.

Books.

Indents: Estimates

Sir,

With reference to your
Office No: 32 dated 3rd August 75
forwarding copy of a letter No. 30
dated 1st July 1875 from
Col: H. K. Purne C. B. Secretary
to Govt. of India Military Dept
to Lieutenant Col. S. Beach Esq.
to Govt. Punjab, Milg. Dept.
calling for a report as to how,
and at what cost, the presentation
Bibles and Prayer Books
for the use of the wards of the
L. M. A. Tanour, were
obtained, I have the honor
to report for the information
of His Honor the Lieutenant
that the above Presentation Books
were supplied in ^{Sept} 1871, direct
from the firm of Gann Jones
& Co: No: 171 Fenchurch St.
London, at the following cost
7^{1/2}.

200 Common Prayer Books		7 50
French Monocor, Gold Edge.	s.	
& lined - block 12	1 @ 3.	30

200 Bibles 6^{1/2} to match e/3/6 40
exclusive of freight, Tanour
delivered at the station

The present address of the
Firm is Downy Street,
Leadenhall Street
London E. C.

Dear Sir,

Yours most obed^t serv^t

Signed

J. Cole

Principal

of the Firm

No. 55

To the

January 17th August 75

D. S. P. [unclear]

In continuation of this office
dockets, dated 5th Augt.
1875, has the honor
to report that Hoep^t Sergt.
Reid of the 39th Regt. has
been appointed Hoep^t Sergt.
of the L. M. A. from the 16th
current on 50% per annum
vice Sergt. Watson promoted

His wife Wm. Reid has
been appointed Hoep^t Nurse
on 25% per annum, vice
Mrs. Watson resigned.

Respectfully,
Yours

J. Cole
Principal

J. Cole

of the Firm

No. 52
⊕

From.

The Rev. J. Cole

Principal

L. M. A.

To The Dir. P. Instr.:

Tanawee 1st Sept. 75

Reply to No. 34, dated 14th August 75.

Beas to state that, in consequence of quarantines, and also on account of Achrootnao not resigning his post, all the Widoo lessons have been given by the Asst. Moonshi, Sumb Lab.

It is the honor to recommend that he may draw defrutation allowance, viz Rs. 12/- per mens. from 1st August till a more satisfactory arrangement can be made.

Signed

J. Cole

Principal

L. M. A.

No. 53.

To
The, Dir, P. Instruction

Sauwauw 2nd Sept. 73

Forwards for
consideration, application &
copies of testimonials, from
Miss Hayes, and has the honor
to enquire whether, as a temporary
measure she may be appointed
an assistant in the Girls School
on \$70. per mensem.

She would of course
have leave, on it being notified
to this office, that a Mistress had
been appointed in England.

Yours

J. Cole
Principal
L. M. U.

No. 54

January 3rd Sept. 75

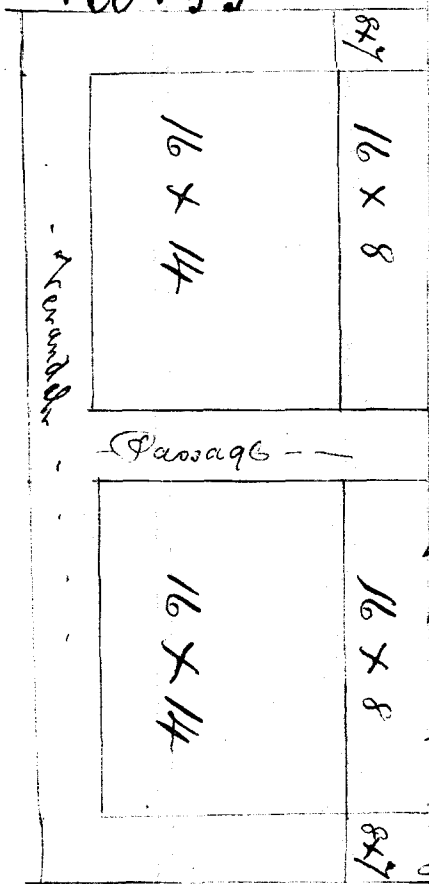
Reply to No. 36 of 30th ultimo.

Will be much obliged by his returning the Annual Report on the Asylum for the year 1874 & 75 for correction; other errors, the wrong entries having been noticed, attributable to the illness of the late Clerk, who has since been declared insane.

J. Cole

Principal
A. S. A.

No. 55



January 7th Sept. 75

With ref: to his No. 22, dated 15th June, & in reply to No. 35 of 30th ultimo

It is the honor to point out, that a reception bungalow for new comers is not at present an urgent requirement of the Asylum.

Should it however be decided that an additional building is to be erected, a site for the same is available near the entrance.

A building like the following would be sufficient.

No. 56

To.
The Director
of Public Instruction

Sanawur 7th Sept. 1875

With reference to Dockets
Nos. 84 & 14, dated respectively 1st March
& 21st April 1875.

As the honor states
that the C^o. Engineers agrees with
the undersigned that the present
Twin Engine, which is incomplete
should be returned to the Ordnance
Dept., and that in place of it
a portable engine, should be
obtained from a Firm in
Calcutta.

Yours

Principal
S. M. C.

No. 57.

No. 58

No. 57.

To Major W. R. M. Holroyd
Director of Public Instruction
Punjab

Lanawur.

14th September

1875.

Has the honour to forward the enclosed application for the transfer of Hospital Sergeant John Read to the Unattached List Requests that it may be submitted to the Adjutant General with as little delay as possible

Signed. J. Cole
Principal
L. M. U.

No. 58

To
The Dir:

of Pub: Instruction Punjab
Lanawur 15th September 1875

In reply to his No. 43. dated 9th current invites attention to this office letters Nos 30 and 29 dated 16th March 1870 and 15th March 1871 and has the honour to point out that the Old objection to appointing a military man as Steward was based on a misapprehension.

The Military authorities are now well aware that the number of Non Commissioned officers sanctioned for the Army will not be increased by the

promotion of Sergeant Watson
and the transfer of Hospital
Sergeant Read to the Unattached
List.

Please find herewith
for information copy of letter
No. 135 dated 27th August 1875
and addressed to the Adjutant
General Simla.

Sergeant Read
has been employed with the
sanction of the Military Author-
ities as hospital Sergeant at the
Asylum since 16th Ultimo.

Signed J. Cole
Principal
L. M. A.

To.

Major W. R. M. Hobroyd
Dir: of Pub: Instruction
Punjab

Sanawar September 16th 1875

Reply to No. 24 dated 8th July 75

Requests that the 12 copies of the
Annual Report, applied for, may
be furnished for distribution and
that 3 others copies may be posted
to the following addresses:

1. ^{To.} The Examiner Pay Dept: Calcutta
2. The Accountants General
Military department: Simla
3. The Controller of Military
Accounts Calcutta. J. Cole
Principal L. M. A.

No. 60.

J. J.

Lahore 16th Sept.

1875

The, Dir. of Pub. Instruction

Punjab

Has the honor to forward the accompanying objection statements regarding helmets, and to request that sanction may be accorded for the purchase of the said helmets.

They have been paid for but the Pay Examiner will not pass the Bills.

When new uniforms are supplied to the boys, it has been customary to issue a school uniform for the use of the Non Comm. Officers, on condition that they wear it only on special occasions.

Otherwise the boys would appear in uniform, and the Non Comm. Officers in plain clothes.

The uniforms issued to the Non Comm. Officers on these rare occasions are school property, and would be useful to the men themselves, in the event of their leaving the Institution; in fact a uniform is handed over by a Non Comm. Officer to his Superior.

The uniform consists of a pair of trousers, a coat & a cap.

lately issued in place of Caps, on ac-
of the Hon Comm. Officers having com-
-plained of the skin, on parade.

In the opinion of the unders-
-signed, a school uniform should
be available for the Hon Comm.
Officers, in charge of Divisions
without charge to the man,
even if it were worn constantly.
Return of enclosures
requested.

Signed J. Cole

Principal
S.M.A.

S.O.

Sanawur 17th Sept. 75

Dear Major Holroyd, I regret
to report that a case of Typhoid
fever has appeared among the
boys. The numerous tanks about
the place, may or may not be
the cause of the sickness.

The Deputy Inspector
General is coming in a few
days

Yrs faithfully
S.M.A. Signed J. Cole
Principal

76.

Tanawee 17th Sept. 75

Dear Major Holroyd,

⊕

I wish to bring to notice the following facts regarding the Native School for boys at Tanawee, and a small bungalow situated at Dugshai, which is the property of the said School.

The Native School was never Govt. property. It formerly received a grant in-aid & was mainly supported by the rent of the Bungalow in the Cantonment of Dugshai.

In 1874 the bungalow became a ruin, and the Native School had to be closed suddenly for want of funds.

During the current year I directed the head man in our bazaar who had taken an interest in the School to employ workmen for the purpose of rebuilding & enlarging the House at Dugshai, & covering it with a feet roof, on the understanding that I would advance money to meet all expenses.

I have accordingly withdrawn from the Tanawee bank, a sum of

of money which I collected
publicly, some years ago &
deposited in the Bank
for another purpose, viz. to
found at Nanawau a
day school for native girls.

As a temporary
measure I am also about
to advance by way of loan
to the native school fund a
portion of the inefficient balance
which represents the balance
of the old Institution Endowment
which was left in the
Asylum treasury by Govt.
to aid working expenses
& meet supplementary bills.

I do not think
it right to do this without
notifying the transactions
to your office, as well as
placing it on record in
that of the Asylum.

Hence my reasons
for addressing you on
the subject.

Unfortunately when
the bungalow at Dughae
was nearly completed
the School House for
Native boys in the barabar
at Nanawau fell in,
account of some...

names. Since the date of
your visit, it has remained
in ruins.

Can you help us
with a building grant?
Or do you advise that the
old pupils should be
directed to attend the Navana
Native School?

In the latter case
it will be necessary to
put the small bungalow
at Dugshai up to public
auction & to pay off the
debt that has been incurred.

Such a course
I am quite prepared to
adopt, with your con-
= currence.

It should be
stated that the old bungalow
at Dugshai was the gift
of an officer many years
ago, whose name & regt.
are unknown.

An early reply
will oblige

Yrs faithfully
D. Cole

L. M. A.,
1877

No. 61

To
Mayor. W. B. M. Holroyd
Dir. of Pub. Instructⁿ

Sanawar 17th Sept. 1875

Reg. reports that no.
papers have yet been received

Signed J. Cole
Principal
L. M. A.

No 62

To
The Dir. of Pub. Instructⁿ
Punjab

Sanawar 22nd Sept. 75

It is the honor to submit
Annual Report, with pages
noted &c.

Signed J. Cole
Principal
L. M. A.

No. 63

Sir

Major H. R. M. Holroyd
Dir. of Pub. Instruction
Punjab

Jamunur 24th Sept. 75

I have the honor to forward
as requested, a duplicate of
the list of establishments
for the first half year ending
30th June 1875

Yours faithfully
J. Cole

No 64

Sir

Major H. R. M. Holroyd
Dir. of Pub. Instruction
Punjab

Jamunur 29th Sept. 1875

Sir,

On account of the Asylum,
having been lately visited by
Typhoid fever, with marked
and fatal effect, I have the
honor to recommend that its
inmates be removed into Camp
at Kalra, during a portion of
the winter season.

As there would be considerable difficulty in organizing a camp for so many children of both sexes, and of all ages; the two schools could move to Kalka alternately; accompanied by their hospitals.

The Camp equipage required would then be available at different times for each Dept.

It should be as follows

Tents (Privates Pattern) for 250 children complete with Khalaci, Balfi, & Lanterns	25
Tents for dining room	4
" - Lavatories	4
" - Hospital 2 nd Cont.	5
" - Staff (Sergt. Majors & or Matrons)	6
" - Stores	2
" - Teachers	8
<u>Total</u>	<u>54</u>
Pals for Lavatories	3
Doolies & Bearers & 6 th Cont.	15
Camels for bedding, stores &c.	60

The Tents with boarded floors lately used by the Troops of the 2nd A.C. if serviceable, might easily be repaired for the purpose now suggested, after the Depot has broken up.

Should the measure now strongly recommended, be sanctioned; I have also the honor to request, that orders may be passed at an early date, for all the walls of the Army Barracks to be scraped and re-whitewashed by the Pub. Works Dept.; and for the P.W.D. authorities to be directed to caution their workmen against using impure wash with the white wash.

I have the honor to be

Sir,

Your most obed^t. serv^t,

Principal
S. G. S.

65.

Danawur 1st October
To
The Dir: of Pub: Instructⁿ

Has the honor to report that
Mrs Capen resigned her situation
as H^d. Matron on the 27th ultimo
and that Mrs Stephens was
appointed to succeed her on
the following day.

Requests sanction.

It should be mentioned that
Mrs Capen has taken charge of
the Girls Kitchen, *vis* Mrs Cadd
deceased since 1st Aug. On the
understanding that she was to re-
ceive the extra allowance of
£3 30/- per mensem, sanctioned
for that special work.

66.

Danawur 1st October 75

Mrs Capen having resigned her
situation, has the honor to report
that Mrs Anderson Asst. Matron,
has been directed to take charge
of the Girls Kitchen in addition to
her own duties on an extra allow^{ce}
of £20 per mensem out of
the sanctioned amount, *viz* £30/-

Requests sanction

Tyrnell

J. Cole

Principal

No. 67

To, The Director of
Pub: Instruction
Punjab

Lahore 9th October 1875

Has the honor to request
that Mrs. E. Burgess, Infant School
Mistress may be allowed to draw
the full sanctioned salary of her
post viz: Rs: 60/- per mensem
instead of Rs: 50/-, and that it
may have effect from the 1st current

Mrs. Burgess has,
during the last 3 months helped
Mrs. Mellor in carrying on the
Civil School, & the place
in the Infant School has been
filled by one of the pupil teachers
as a temporary measure.

Yours
Sincerely

J. Cole

Principal

No. 68

(4)

To
The

Dir. of Pub. Instruction
Punjab
Sanamawar 16th Oct. 75

Reply to No. 53, dated 11th
Oct. 1875.

Has the honor to report
that the Asylum press can well
be maintained as an industrial
work, provided the aggregate
wages allowed for the native
Etabl. viz: 80/- per mensem
be sanctioned for the employment
of a well qualified Dist. Com.
officer, who would be required
to take charge of the Printing
Office, type, paper &c, & to
conduct a class of boy printers.

The boys could best be
employed at factories under
a responsible Instructor, who
should be a European.

But as the present
Printer, Ruffeningle, besides
being a respectable man,
has performed his duties
in a competent manner
for twenty-five years,
it is proposed that in
case of abolition of
Appointment he would

be recommended for a gratuity or a suitable pension.

Then again it should be pointed out that the present building is unsuitable for the reception of a class of boys, & that therefore if the measure now under consideration be sanctioned, it should not be carried into effect until the boys school room has been converted into workshops, and a new school room erected.

Signed, J. Cole
Principal

No. 69

To, Major W. R. M. Hobroyd
Dir: of Pub: Instruction
Punjab

Danawur 19th Oct. 75

In compliance with
his No. 54 of 11th current, has the
honor to forward herewith, Med:
Officer's full Report, on the
outbreak of Typhoid Fever at
the Lawrence Military Asylum
Danawur, for the information
of the Local Government.

signed

J. Cole

Principal

D. H.

No. 70.

Danawur 5th 75

In continuation of
correspondence ending with
this Office No. 41 of 8th July 75.
Has the honor to forward the
accompanying L.C. from
the Med: Officer regarding
Miss Leavelle, and begs
to recommend her for
an increase of pay.

signed J. Cole
Principal

No. 71

Sanawur 6th Nov. 75

Has the honor to submit Bill in duplicate for Travelling Expenses as incurred by Mrs. M. Stephens who has been appointed Head Matron, and begs to request that it may be countersigned before being audited by any department.

The Travelling expenses of the late Matron were duly sanctioned by His Honor the Lt. Govr. (Vide No. 759 dated 13th February 1875 from Mil^y. Secy. Govt. India to Mil^y. Secy. Govt. Punjab)

J. Cole

J. Cole

Principal

No. 72.

Sanawur

14th November 1875.

Has the honor to invite attention to this office Memos as per margin concerning Serg^{ts} Watson & Read and begs that their appointments may be sanctioned as the accounts of the Asylum are liable to become confused through objection statements which appear month after month.

J. Cole Principal
L. M. A.

01046 - 5th August 1875
57 - 14th August 1875
54 - 14th September 1875
58 - 15th September 75

No. 73

Sanawot 23rd Nov. 75

Mrs. Anderson Asst. Matron
having applied for 3 weeks
leave viz. from 15th Decr. 75 to
5th January 1876, has the honor
to request that sanction may
be accorded.

Mrs. Stephens will
take her duties.

Signed J. Cole

Principal

No. 74

24th Nov. 1875

Sir,
In reply to your No. 65 dated
3rd Nov. 1875, I have the honor
to forward as requested, a
copy of the Budget Estimate
for the year 1876-77.

I have &c &c

Signed J. Cole

Principal

L. M. A.

No. 75

29th Nov. 1875

Sir, In reply to No. 69 of 25th current I have the honor to refer you to the Asylum "Salary list for the half year ending 30th June 1875, in column 4. "Savings during the half year" will be found a list as per margin; charge of travelling expenses to Mrs S. Stephens, might well be debited to item "Educational Staff Girls' School" from savings on salary of Head Master.

I have the honor to be Sir,
your obedient servant

J. Cole.

Principal. S. M. A.

17/11/75
S. M. A.
W. B. H.

No. 76

Answers 2nd Dec. 75

Reply to No 50 dated 1st October 1875. With reference to the purchase of a portable Fire Engine has the honor to forward letter from Messrs J. E. Thomsons, with sketch of fire engine enclosed and begs to intimate that the expenditure on this account might be met from Total "Savings" of the present year's Budget Grant.

J. Cole

Principal

S. M. A.

No. 74

D. O. _____

December 2nd 1875.

Dear Major Holroyd;

Please find herewith copies of remarks on the Lawrence Military Asylum by H. E. The Commander-in-Chief and General Sir James Brindley. Copies have been posted direct to Colonel Black for the information of His Honor the Lt. Governor

yours faithfully
J. Cole.

Principal. L. M. A.

No. 78

6th Decr. 1875

Reply to No. 72 dated 25th Novr. 1875.

Has the honor to forward expression of opinion as requested.

signed

J. Cole
Principal

Decr. 7th 1875

Sr.

In reply to your No. 42 dated 6th Sept. 1875, please find herewith the returns called for

J. Cole
Principal

alteration of
School hours

79

statements of
ages &c

No. 80

16th Decr. 1875

Has the honor to furnish
duplicate copy of No. 55 of
17th August 1875, as requested
in his No. 77 of 11th current

signed

F. Cole
Principal
S.M. Co

81.

(+)

20th Decr. 1875

Sir,

In reply to your enquiry con-
tained in your No. 278, dated 15th
Decr. 1875. I have the honor
to state that in my opinion
it is not advisable to
dispense with the services
of the few workmen, who
now form the present Estab^l
of the Asylum press.

The work of the press
could not be safely entrusted
to a monitor or a class
of boys, and there must in
any case be a respon-
sible person placed in
charge of the property.

When the boys schoolroom
has been converted into a

industrial department, it will be feasible to graft on to the printing Estab^l, a class of boy printers, provided they be under the charge of a non commⁿ. officer, or other paid European; and then orders from the neighbouring stations could be solicited with advantage.

This arrangement is the most suitable for the school, and it is believed that it is likely to prove the least expensive.

I have &c
J. Cole

Signed J. Cole
Principal

No. 82.

Shanawar 1st January 1876

Reply to No. 79 of 17th Decr. 1875
I have the honor to forward letter in original, from Messrs J. E. Thomson & Co to the address of the undersigned concerning amount of carriage from Calcutta to Shanawar of the Tric Engine recommended to be purchased at a cost of Rs. 525/-

Signed

J. Cole
Principal
L. M. D.

83.

X

Sauawar. 17th January 1876

Miss Scanlon Hospital Mabion
having applied for 3 weeks leave: viz:
from January 17th to February 6th 1876
has the honor to request that sanction
may be accorded.

Mrs E. Wright will take her duties.

J. Cole

Principal d. m. a.

84

18th Janry. 1876

Reply to No. 1 dated the
14th Janry. 1876.

It has the honor to
report that Mrs. Watson re-
signed on the 15th August 75
and that Mrs. Stead was appointed
in her place from the 16th
August 1875

Signed

J. Cole
Principal

No 85 To

Major W. R. M. Holroyd
Dir. of Pub. Instruction
Punjab

Lahore, 20th January 1876

Sir,

In the interests of the Lawrence Asylum. I have pointed out on more than one occasion a defect which has manifestly interfered with its efficient working, viz. - the absence of a sliding scale of salaries for the European portion of its establishment.

2. From time to time some of the officials have been discontented with their position & prospects, and it has been only a matter of expediency and justice for individual cases to be referred over and over again for the favourable consideration of Government.

3. With the object of avoiding such references for the future, of meeting a want and of arranging for the various members of the staff to have a direct pecuniary interest in the success of the Institution, the accompanying scheme, regarding the revision of our Establishment Salary List, is now respectfully submitted in the hope that it may receive your best attention and the support of the Hon'ble Lieut-Governor.

4. The present time is recommended for action because during the last few years the Asylum has been subjected to the strictest scrutiny with the view of remedying defects; and also because the few changes noted in the proposed revision scheme if sanctioned

will take effect by degrees at a trifling cost, or not at all in the event of promotion or casualties occurring among the Asylum Staff.

5. It is needless to invite attention to the fact that in all other spheres of Public work the principle of fixing Salaries with periodical increments is recognised by ~~the~~^{the} Govt, or that a system of promotion which reaches almost every covenanted or uncovenanted servant is in force.

6. Without such incentives to steadiness of conduct and renewed exertion experience shows that a person employed for the public benefit is apt to become indifferent to the progress of the department in which he serves as well as independent of the opinion which superior authority may be led to form of his general worth and sense of duty.

7. Here at Sanawur while questions affecting the constitution of the Asylum have been pending a just settlement, it has been difficult to hold out encouragement to the hardworking and deserving portion of the Staff. Now therefore, the Supreme Govt. is most respectfully solicited to rule that in future long and approved service in connection with this large and important Institution may be rewarded, as it is everywhere else in the Country, by increased emoluments.

8. However small the increments of Salary may be, it will be a satisfaction to

the Staff generally to know that their services are not overlooked.

9. The salaries already sanctioned for Asylum appointments are suitable as initial rates. But in point of fact no one serving in the Institution, except the Medical Officer, has any certain prospect of an advance, and some of the officials find it difficult to stave off debt in a district where prices for the last twenty years have been on the increase.

10. In the belief that the maximum rates of pay proposed in the accompanying scheme are fair and reasonable and more particularly so as they would not be drawn till after periods of service in the same appointment that range from eight to twelve years, I have the honor to beg that you will submit this letter and enclosures at an early date for the sanction and orders of Government.

I have the honor to be

Sr

Your Most Obedient Servant

Principal L.M.A.

Extracts from L.M.A. Report.

Para C. 12. The Staff.

" D. 16. Salaries & Pension.

86

January 24th. Camp 1876

With ref. to No. 74, dated 11th. Decr. 1876

Has the honor to report
that camp equipage has been
provided for the children
of the S. M. Co., and that the
boys will move to Kalka this
day.

The boys hospital
will follow.

Signed

J. Cole

Principal

S. M. Co.

87

January 26th Camp

1876

Has the honor to forward
Copy of proceedings of Committee
dated 11th January 1876

With reference to the Tanks
they might have further trials
if the recommendation of the
Depty: Surgeon Genl. be carried out
viz: to arrange for them to be emptied
by means of a plug-hole & sipping;
or they should be arched over,
to be emptied by siphons or pumps
which should be fixtures.

In the opinion of the undersigned
this arrangement would be the best, as
the sipping might become choked

D. C.

No 88

2nd Feby. 76

It has the honor to forward ^{you} ~~you~~
yearly Establishment ^{list} ~~list~~
31st December 1895.

J. Cole
Signed Principal
L. M. O.

89.

25th Feby 1896

Has the honor to forward as
requested, a duplicate of the
list of Establishment for
the half year ending 31st
December 1895.

Signed J. Cole
Principal
L. M. O.

90

Sanawac 25th Feby: 76

Sir, In compliance with the request conveyed in yours No. 3 of 27th ult: I have the honor to forward application regarding employment in the Sanawac Law: Maly, Asylum from Mr. Coe. It is very apparent that Mr. & Mrs. Coe do not now wish to be employed as a temporary measure, and that they are quite willing to come, if the appointment is a permanent one. His application for permanent employment has been sanctioned by the Officer Commanding, Vide letters attached.

I have the honor to be

^{Sir}
yours most obed^t. Servant

Signed, — J. Cole
Principal

No 91.

Sanawac 25th February 1876

In continuation of this office
No. 82 dated 1st January 1876, has
the honor to forward letters in original
from Messrs. J. E. Thomson & Co.,
concerning the Fire Engine recom-
-mended to be purchased for the
Asylum.

Signed J. Cole
Principal
S. M. Co.

~~92.
apt. of
m. C. Oliver~~

93.

1st March 1876

Travelling
Expenses
of
Mr. C. Oliver

Has the honor to submit
Bill in duplicate, for travelling
Expenses as incurred by
Mr. C. Oliver, who has been
appointed 3rd Asst. Master
and begs to request that it
may be countersigned,
before being audited by
the Examiners Pay
Department.

Signed

J. Cole
Principal
L. M. O

94

1st March 1876

S. Bunge
Personal Allowance

Sir,

I have the honor to forward
for your information the accom-
panying copy of objection state-
ments, against the personal
allowance of Mr. S. Bunge; the
Controller of Accounts having
decided that he is not entitled
to receive it.

I beg to apply for
the continuance of the personal
allowance to him, as a special
case, in consideration of his
long & approved services, in
connection with the Asylum.
I have etc. J. Cole

94.

13th March 1876

Reply to No. 12 dated
8th.. current.

Para

27.

Suggesting
autumn
as a
letter
season
of C. for
exam.

Has the honor to forward
as requested copy of the
para of his Annual Report
for 1874 & 75.

Signed J. Cole

Principal

95

18th March 1876

Sir,
With reference to para 2 of your
letter No. 5 of 10th Febry 1876
I beg to recommend that Mr
G. Hart Inspect. Masters
may be allowed to draw the
full pay of his post. from the
1st March 1876.

I have &c &c.

Signed

J. Cole
Principal

96.

21st March 1876

It has the honor to report that Mr. O. P. Lawler's connection with the Asylum, ceased on the 20th Febry. & that Mr. C. Oliver was appointed from the 21st Febry. 76, with reference to the same, begs to forward for disposal an application from Mr. C. Oliver, for two months pay, amounting to \$2. February 28, also three, & plus four also four. Salary being only allowed under this form, in the pay bills of the District School, & taken from the 1st to the 18th Febry. 1876. Vide Head Master's letter, No. 266 attached.

Signed J. Cole
Principal
L.H.A.

No 97.

From
The Revd. J. Cole
Principal
L. M. O.

To.
Major H. R. M. Hobson &
Dir. Pub. Instruction
Punjab
Lahore

Sanawar 28th March 76

Sir,

In reply to your No. 6 dated the 12th February 1876, I have the honor to report that the custom of supplying the Non Comm. Officers in the Lawrence Mily. Regt. with uniforms to match those worn by the boys on parade, appears to have originated before the British - Sikh war taken over by the State, & that it has continued ever since, at the public expense without any objection on the part of the Finance Authorities.

It is most desirable that this practice should be sanctioned, and especially as the pay of the Non Comm. Officers was fixed at a time when the Clothing regulation was issued without demand.

I am, Sir, your obedient
I am, Sir, your obedient
I am, Sir, your obedient

was formerly drawn by them
in addition to their present
allowance.

In this office letter
No. 60 dated 16th Sept. 75,
I have expressed an opinion
not only that a school uniform
should be available for the
Non-Comm. Officers in this
Establishment periodically
but also that one should be
worn at all times, when the
men are on duty, and not
merely on rare occasions
such as special parades.

This view of the case
is I believe taken by a Lt.
Military Authority who via
the Education officials or
otherwise, and considering
that the pay of the Non Comm
Officers throughout the Army
has been raised during the last
ten years on two different oc-
-casions without any benefit
accruing to those employed
here, it is respectfully urged
that the question of being provided
with ordinary uniform &
say once a year, may be
decided in their favour.

It may be added
that at the time when

⊕
* 1 Helmet
1 Serge Tunic
1 Serge Trowsers
probable cost
= Rs. 16/-

Salaries of these men were fixed,
the prices of necessaries were
much lower than they are at
present.

I have the honor to be
Your most obed^t servant

signed

J. Cole
Principal
C. H. 12

No. 98.

Sanawar 29th March 1876

Sir,

In reply to your No. 16
dated 16th March 1876, I have
the honor to write attention to this
Office Docket No. 55 dated 7th
September 1875 with which
was furnished a rough plan
of accommodation required for
a reception house for Acplum
purposes.

Besides verandahs
and a passage, there are
required

Two bath rooms ea. 8x7
Two small rooms ea. 16x8
& Two large rooms ea. 16x14

As regards site, I am still of opinion that one should be selected at Kalka, among other reasons, because it would be difficult to detain in a quarantine building at Panduare fresh arrivals, and those in charge; whereas at Kalka they would be expected to remain a specified time, or as to reach the Asylum by daylight, at a reasonable hour.

The P.W. Department could look after the proposed building.

I have the honor to be

Sir
Your most obed^t. Serv^t.

Signed. J. Cole

Principal
L.M.A.

99

Sanawar 29th March 1876

Sir,

In reply to your No. 14 date the 16th March 1876, I have the honor to report that the purchase of the portable fire-engine can be made out of savings. I beg however to suggest that the Commissary of Ordnance, Arsenal, Ferozpur be asked to take over the present fire-engine; in order to make way for the new one.

I have the honor to be

^{Sr.}
your obed^t. Serv^t.

Principal
L. M. G.

No. 100

4th. April 1876

Sir,

In reply to your No. 17 dated the 28th. March 1876, regarding the grounds of Dr. Tresidder's re-commendation; I have the honor to forward extracts from his No. 20406, dated Amballa the 16th. Feb'y 1876.

I have &c. &c. &c.

Signed

J. Cole
Principal
L.M.A.

No. 101

4th. April 1876

Sir,

The Hospital Matron Miss Sealson, having begged the Med^l. Offr. to enquire whether any steps are likely to be taken with reference to increasing the pay of her appointment I have the honor to request that her services may again be brought to notice, and to solicit your support on her behalf.

I have &c. &c.

Signed J. Cole

No. 102

7th April 1876

Sir,
I have the honor to submit
a Bill with vouchers for the
information and signature of
the Military Secretary on
account of the move of the
ministers, officials &c. of the
Lawrence to Kalka, and
back to Sandowar; and
I beg to suggest that the same
may be returned as soon
as possible in order that it
may be charged to savings
on Asylum Budget for the
year which ended on the 31st
ultimo.

I have the honor to be

Sir
Your obed^t. Servant
signed J. Cole

Principal
L. M. O.

103

8th April 1876

Has the honor to inform
You that Mr. E. L. Burgess
has been transferred to the Girls' School
as officiating Head Master from
the 7th current; and as a tem-
-porary measure Mr. Bonnard
has been appointed to act as
1st Asst. Master in the Boys
School from the same date
Requests sanction.

Signed

J. Cole

Principal
L. M. O.

104

8th April 1876

Has the honor to forward
Statement showing the ages of
the children who were in the
Law: Miley: Asylum at
Lawrence on the 1st April
1876.

Signed

J. Cole
Principal
L. M. O.

To The Director
Public Instruction

Sir,

In the event of being allowed furlough to Europe, I have the honor to request the favour of being furnished with definite information relative to my absence allowance.

2. If necessary I beg that the matter may be referred to the Supreme Govt. for orders.

3. "A House, rent-free" was among the terms on which I was engaged, and it may or may not be included among the emoluments of my office.

4. If such a claim be admissible, it will I presume be taken into account.

5. In case however Govt. may be pleased to determine my furlough allowance as a special case, or base it on actual pay, I trust I am making a moderate request in urging that it may be the same as that fixed for a Senior Chaplain viz. Five hundred pounds.

6. My salary is Rs. 800/- per mensem, and I am a gazetted officer of twelve years standing

an early reply will oblige
I remain
your obedt. Servt.

J. Cole
Principal, Chaplain & Secretary

L. M. Asylum

Danaus
April 21st 1876

No.
106

Sanawar 24th April 1876

Sir, In reply to No. 996 dated Lahore
the 10th April 1876 from Milly. Secy
to Govt. Punjab

I have the honor to
report that there is a bakery
available at Sanawar that can
be made over to the Commis. Dept.
It requires to be repaired, & to be
roofed with corrugated iron.

2- It could be worked
by the present Bread Contractor if
he were provided by the Commis. Dept.
with flour; or by a Native Baker
& assistant appointed by the
Commissariat. It is however
questionable whether the present
Commis. Mill at Hasauli is of
sufficient horse power to grind
corn for an additional station.

3- As regards a slaughter
house, it is desirable that the
meat should be killed at Hasauli
and be brought over to the Aeylan
Katori stand at a fixed hour.

4- It would be quite
unnecessary to have a slaughter
house at Sanawar; and
considering that the Station is
apt to become sickly every
3rd. or 4th year; a slaughter

house would not be likely to im-
prove matters in a Sanitary
point of view.

5

If bread and Meat
be provided by the Commissariat
there will be no necessity
for a subordinate of that
Department, to be quartered
in the Institution, as the
food supplies would be re-
ceived at the Katoorstand
and be paid for through
the monthly bills.

I have the honor to be

Sir,

Your Obedt. Servant.

J. Cole

Principal

S.M.S.

No. 107

28th April 1876

Has the honor to invite his attention to this office No. 103 of 8th current, requesting sanction to the temporary appointment of Mr. Bonnard as 1st Assistant Master in the Boys School vice Mr. E. S. Burgess transferred to the Girls School, as officiating Head Master from the 7th current.

Principal
L. M. G.

No. 108

15th May 1876

~~Has the honor to furnish Annual Report on the L. M. Asylum for the year ending March 31st 1876, and to point out that in the 1st part published reports, the rules of the Institution and Orders regarding the transit of children, were omitted~~

Principal
L. M. G.

No. 108

24th May 1876

In reply to No. 25
of 16th current, has the honor to
submit Annual Report on
the C. M. A for the year ending
31st March 1876, and in com-
pliance with para. 2 of
Memo No. 1032 dt. the 13th
April 1876, from Milly Secy
Govt. Punjab, to Genl. G. S.
Punjab, forwards, an alpha-
betical list of the children
of a Dietary Table, also
a specimen of the half
yearly return supplied to
parents.

Begs to intimate
that it is unnecessary to
forward a copy of the
report to the following
officer:

Ex. Pay. Dept
Controller of the Dept
Acct. Genl. Milly Secy

J. S. Cole

Principal

1/1/76

109

29th May 1876

In reply to your No. 26 of 17th May, regarding the introduction of industrial features into the training of the children belonging to this Asylum, I have the honor to point out that the girls are already employed in occupations that are likely to prove useful to them in after life.

Girls. 2. The elder girls are placed in charge of the younger ones, and under a matron, are held responsible for their neat and orderly appearance. They attend the sick in hospital. What the girls do. They do plain needlework & in fact make all their own clothes.

They do household work such as bed making, lamp cleaning &c. They have a small kitchen in which they cook for their own table two or three times a week.

More could be done

3. The elder girls however might do more in the way of cooking, if their present cookhouses, three in number, were replaced by kitchens and sculleries, on the English plan, and this extension of the system would involve very little additional cost of establishment, since the wages of the native cooks, employed in

Girls Hosp. 2
 1 Cook. c 7/-
 1 " c 6/-
 2 " c 7/-
 2 " c 6/-
 1 " c 7/-
 1 " c 6/-

their department, as per margin, would be available toward the pay of an English woman and Assistant.
 4. An assistant would be necessary since the cookhouses are situated widely apart, & the woman in charge would occasionally require a responsible substitute.

R 52 PM

5. Straw-plaiting, and hat making might also be introduced when Matrons are engaged who understand the business.

6. Washing clothes is out of the question, on account of the insufficiency of our water supply; and even if water were abundant there would be a difficulty in finding suitable sites for wash-houses & a laundry.

Boys

7. As regards boys, instruction is imparted to qualify them for employment in fields of Govt. Works, such as the M. Department; the P.W. Dept. and Revenue Survey. The fact is not lost sight of, that in this country, their living will depend more on mental

than on manual labor.

What they
do.

8 At the same time the boys in barracks make their own beds, clean their own boots and learn to perform duties connected with drill and discipline.

The elder ones act as monitors in school or as orderlies in barracks and hospital.

Instrumental
Music

Many of them learn instrumental music with the view of being trained for regimental bands.

Kind of
work
recommended

9. Other employments are desirable
Viz:

Printing

Book binding

Telegraphy

And classes of joiners and telegraphers can be formed provided the boys schoolroom be handed over for workshop and office. A new schoolroom has been estimated for.

In connection with this please turn to this office letters dated respectively No. 79 21st October 1873, No. 89-4th Nov. 1873. No. 14 - 11th Feb. 74 No. 20 - 24th Feb. 1874

10. Gardening has been tried and has failed on account of the nature of the ground and the want of water; but the savings of salary sanctioned for a European gardener viz. Rs. 7000 are now available towards paying other superintendents of labour; I hope that at Botacamund a Manager has been appointed on 1500 per mensem.

11. Shoemaking and Tailoring if introduced would in all probability prove of no financial advantage to the Institution; and they would be of little use to the boys themselves, unless the boys enlist, or carry a fair knowledge of these trades to a colony.

Shoemaking
Tailoring
of questionable utility

12. These handicrafts are on trial at the Botacamund Asylum in Southern India and the Authorities find it necessary to supplement the work of the boys by native labour.

13

They are also taught at the Chelsea Asylum, England although years ago it was recommended that they should be discontinued on account of the sedentary nature of the employments tending on the health of the inmates.

14

* Total
- 239 -

It should be borne in mind that the majority of boys in this Institution* are likely to be physically unfit for manual labour till they reach the age of 14 years and that the number of boys over this age is generally about 50.

Only about
50 — 15.

Boys
fit for work

As a rule they are expected to leave at 16, and hence it would be unreasonable to look to them for a high standard of efficiency in any mechanical art. The boys would be sure to leave before their services would prove remunerative.

16

On these grounds then, it would be unwise to attempt too much in the way of making experiments that require a large outlay of money beforehand. Additional buildings would have to be

provided and well-qualified
instructors would have to be
paid.

17.

Work
recommended

To recapitulate; the
employments recommended
viz. for the boys, printing,
book binding, telegraphy
and instrumental music;
and for the girls; Cooking
& sewing & straw-plaiting,
will probably be considered
by Govt. sufficient, and
especially as the principles
of management which the
Govt. desire to carry out
are constantly kept to the
front - viz. "to instil into
the children a wise and
helpful economy" and
to give them right ideas
of work.

18.

Proposed
for the
Principal
to visit
Establish^{ts}
in England

As it was the earnest
recommendation of the Comm^{ee}
of Guardians years ago, that
the Principal of the Day cum
bonis largis should be authorised to intro-
duce suitable employments
in England and to give an industrial
system full effect.

I shall be happy to
place my services tem-
porarily at the disposal

of Govt. for the purpose of
visiting kindred establishments
in the home country, and of
noting their kitchen arrangements
daily occupations and all
other matters connected with
their internal economy.

19

Three months privilege
leave is now due to me, and
if Government will be pleased
to extend this leave, say for
one month, I am prepared
to undertake the special
duty at my own charge.

I have the honor to be

Sr

Your Obedt. Servt.

Signed J. Cole
Principal
L. M. G.

To
C. Pearson Esq.

Offg. Director
Dep. Public Instruction
Panaji

110

31st May 1876

Has the honor to request that Smt Lab, Asst. Munshi may be allowed to draw the full sanctioned salary of his post, viz. 30/- instead of Rs. 25/- and that it may have effect from the 1st June 1876.

Signed

Principal
L. M. O.

No. 111

1st June 1876

In reply to No 19 dated 23rd April 1876 & with ref: to Military Secretary's No. 508 dated 25th February 1876 and enclosures; in the opinion of the undersigned it will be unnecessary to close all the tanks alluded to.

Only two of them are likely to have an injurious effect on the general health of the place, viz: one by the girls lavatory, and one by the cookhouse.

The tanks were constructed near the buildings

so as to be close, in case of fire.

When a portable engine arrives, they will be emptied as occasion requires, but not weekly, or they may fail to serve their purpose in time of need.

The primary object of the Asylum tanks was to keep them full of water. This is done at Kasakli at considerable expense; but at Sanawar, the water supply does not meet the demand for ordinary purposes and the Mills Establishment could bear no extra work.

The Sanitary Commission of the Punjab on visiting the Institution last April recommended that the tanks should be kept open & exposed to the air.

Although weeds & plants would accumulate on their sides they would tend to purify the water.

There will be no objection to this arrangement, provided the walls of the tanks be raised 8 or 12 inches, to guard against surface drainage; and provided the several tanks be enclosed by strong iron railing.

At present they are pro-

vided with wooden covers, which warp, get out of repair, and look clumsy.

X It was suggested that the tanks in question should be arched over, because children occasionally sit upon these covers, but there will be little danger to the children, if railing be supplied.

It would be an advantage to alter the drains and spouting connected with the tanks, so as to prevent as much as possible the accumulation of rubbish and pollution of the water.

Signed

L. Cole
Principal

J. A. Smyth
In Med. Charge
C. M. G.

P.S. I beg to add, that if the tanks be filled by the approaching rains, the water with care, ought to keep pure & fresh, till the next rainfall which generally takes place about Christmas.
J. A. Smyth

No. 112

10th June 1876

Mr
Bourgeois's
letter

I have the honor to forward the accompanying letter from Mr. Bourgeois 1st Master Boys School, and now acting as H. d. Master Girls School and request that the points noted - points on which all the Teachers employed in the Asylum require information - may be definitely settled.

2. The Milly. Secy. Punjab Govt. visited the Institution, and agreed that the questions raised ought to be referred, as the Teachers naturally desire to know the rules under which they serve.

3. It is presumed that the rules of the Uncovenanted Servants as regards furlough and pension apply to them as well as to others of the Staff: at any rate the names of the Teachers appear as uncovenanted Servants in every Annual Return that is submitted by this Office to the Examiners Pay Dept. Calcutta, for information and record.

4. It is also presumed that a master employed in the Lawrence Asylum is eligible for employment

in the Punjab Educational Dept
and that his time will count
as service in the event of a
transfer.

5. The points to which I
specially invite attention are
(1) — that it will be reasonable
to bring the names of the
teachers on the Punjab
graded list of Masters
in order that they may
have a better prospect of
promotion and

(2) that it is desirable
and fair to introduce a
fixed scale of progressive
increase of salaries for all
the officials attached to the
Asylum, in order to prevent
periodical references to
Govt. for higher rates to
be allowed in particular
cases.

6. In connection with
this subject I respectfully
suggest that this Office letter
No. 83 dated 20th January
1876 may be favourably
considered by the Hon'ble
Lt. Governor.

I have &c. &c.

Signed, J. Cole

No
113⁺

17th June 1896

letter
&
certificate

In reply to his No. 28 dated the 10th June 1896, with reference to this Office No. 110 dated 31st ult: has the honor to forward the accompanying letter, and certificate from Supt Lab Asst. Munshi of the Asylum and recommends that arrangements be made for his examination by the Middle School Standard, if necessary

Signed J. Cole
Principal

114

24th June 1896

In reply to his memo No. 32 of 21st current, has the honor to state that the Herbert Edwards Scholarship has been awarded to William Abbey

Signed
Principal
W. M. G.

No. 115

C. Pearson Esq. M.A.
Director of Pub. Instruction
Punjab.

27th June. 1876.

✱

Vide

G.L. O. No.
298 of 1876
dated 17th March

No. 267 Govt.
letter dated
14th June 76

No. 2939
dated 22nd
June 1876
from
Controller
Milly
accts.

In consequence of
arrangements that have been made
by authorities in the Military Depart-
ment for Sub-Conductor R. Milly
to be attached to the Asylum during
the two years he is on sick leave.

has the honor to state that in order
to secure a suitable salary for
Sergt. Read out of funds provided
for Asylum purposes it will be ne-
cessary to cancel this office docket
No. 513 ^{1st August 1875} and to appoint him as
Sergt. Major 3rd Division on a salary
of 50/- rupees.

The roll of Non-Com-
missioned Officers at work in the
Asylum will then stand thus—

- Sergeant Binge — Steward acting
as clerk
- Sergeant Watson — Hospital Sergt.
acting as Steward.
- Sergeant Read — Sergt. Major
3rd Divⁿ acting as Hospital Sergt.

Requests sanction from
26th current, and invites attention to
letters from Surgeon J. A. Smyth and
Hosp. Sergt. Read. Attached) Princiba

No. 116. 18th. July 1876

Has the honor to forward
Half yearly Establishment
List, ending 30th June 1876.

Signed. J. Cole
Principal

No. 117.
19th July 1876

Has the honor to forward
a duplicate of the List of Estab^{ts}
for the half year ending 30th
June 1876.

Signed J. Cole
Principal

No. 118. 19th
" July 1876

In reply to his
No. 30 dated 16th June 1876
has the honor to furnish a Statement
of the Rev. G. C. Peattie's services
in the Asylum, duly attested by
the Examining Pay Depart^{mt}

Signed J. Cole

Principal

D. O.

24th. July 1876

Dear Major Hobroyd,

I was about to acknowledge the receipt of copy of Officiating Director's No. 2 & dated 16th. June 1876 to the address of the Milly. Secretary, with the view of complaining of its arguments and tone, when I saw it announced in the Pioneer that you had returned to India.

You will perceive that Mr. Pearson's letter flatly contradicts mine when he says "there is no occasion for periodical references to Govt. for higher rates of pay"; and yet he admits that references in the case of long and faithful service, are reasonable enough.

I need scarcely point out that the object of my recommendations was to provide for these very cases, and to solicit Govt. to deal with such matters once for all.

The remark at the end of Mr. Pearson's para 4

ought to carry little weight, since it applies with equal force to money questions that affect all other establishments. The scheme submitted was intended for the ruling Govt of India within whose provinces all such matters are fairly considered.

As regards Mr. Pearson's last Para, I really must beg to be protected from the statement which it contains. The statement is both unfounded and unjust.

When you were good enough to care for the interests of Inspectors of Schools, and Principals of Colleges by framing a scheme that secured increments of pay and salaries almost at double rates, I presume no one charged you with encouraging discontent among your subordinates: and as for holding out expectations to reserving officials, I submit that these are already held out by the Government itself. They are cherished by every person connected with the public service and to withhold them from appointments belonging to this Institution would be impolitic as well as unjust.

The fact noted in Mr Pearson's
para 3, viz. that the pay of the
Asylum staff is drawn from
a different source from that
on which the Educⁿ Department
of the Punjab depends was surely
a reason for the scheme of revision
of Asylum salaries to have been dealt
with by your locum tenens in a
more considerate manner.

I need not remind
you that in all other Departments
of Educational work, salaries
are awarded in accordance with
a sliding scale. Here however
they are fixed. Here too there is
little or no prospect of promotion.

Under these circumstances I hope
you will be good enough to obtain per-
-mission to re-open the question in
order to submit my recommendations
apart from the points raised by Mr.
Purges affecting position and privileges.
or at any rate that you will make
separate applications for the most
urgent cases, that have been brought
to your notice.

I remain

Yours faithfully

J Cole
Principal

25059.

From.

The Revd J. Cole,
Principal, Lawrence
Military Asylum.

To.

Major W. R. M. Hodgkin
Director of Public Instr.
Punjab.

Lahore. 9th August. 1876.

Sir

In reply to your No. 40
dated 19th July. 1876, with enclosures.

I have the honor to submit for the
information of Government, the ac-
companying papers marked A. B.
C. D. E.

2 - Paper A; which is a copy of
an official one, dated Lahore
February. 19th 1863. Shows that the

present Principal Chaplain
and Secretary of the Lawrence
Milit. Asylum was appointed on

Special terms as regards pension
and reduced terms of service.

3 - He was engaged in England
by the authorities at the India
House, Westminster, without allow-
-ance for passage and outfit,
and on reaching his country he was
gazetted in the Educational Depart-
-ment.

4. He has served and is still
serving among other capacities

in that of Superintendent of Schools. The Schools being the four which belong to the Asylum and which form distinct departments.

Viz. The boys school, the girls school and the two infant schools.

5. As notified by the Right Hon^{ble}. Secretary of State in his No. 290. dated 23rd of December 1865 the present Principal on account of having been appointed after the age of 25 years. Viz 33. will be eligible for pension after a service of 12. 22 and 24 years instead of 15. 22. and 30. as recommended in the paper (A). attached.

6. Paper B. is a copy of a five years agreement dated 24th Oct. 1862. between Mr. Mellor and Thomas Thornton Esq^r acting on the part of the Government of India. Mr. Mellor was engaged in the same manner and for the same period and for this married couple passage and outfit were allowed to the extent of £ 300.

7. Mr. Mellor has served the capacity of Head Master of a school since 1863 and he was over 25 years of age.

Viz 28 in joining the Institution
8. Paper C. is a letter from Mr. Burgess. who was appointed first Ass^t. Master or second. master. boys.

School. It is presumed that the Civil Pension Code applies to him as to other uncovered servants of Government.

9. Paper D. is a letter from Mr. Hart, 2nd Asst. Master. It is presumed that he is also is an uncovered servant.

10. Paper E. is a letter from Mr. Oliver, who states that he is in possession of a Government service book the of which proves that he belongs to the Govt. Educational Department.

11. As regards the appointment of Mr. Burgess, Infant School, Mistress and Mr. Bonnaud, officiating as 1st Asst. Boys School, vice Mr. Burgess, Off. Head Master, Girls' School, your attention is invited to this office letter dated No. s. 103 & 103. 1st December, 1873. & 8th (December) April, 1876.

12. It should be stated with reference to the status of all the officials of the Asylum, that the several members of the staff, except the Medical Officer, and Non Commissioned Officers, are periodically returned as uncovered servants.

13. The clerk although belonging to the army, is also returned among the uncovered, in accordance with a Govt. order affecting soldier

clerks.

I have the honor to be.

Sir,
Yours (Obedt. Servant) faithfully
J. Cole. Sully.

120

22nd August 1876

In compliance with His
No. 42, dated 2nd Current
has the honor to furnish a
statement of the Rev. G. C.
Peaker's services, in the
form called for.

Sdno. J. Cole
Principal
L. M. A.

No 121

x

19th Oct. 1876

Sir.

The Supreme Government having been pleased. To notify that I may be granted furlough to Europe. I have the honor to request that you will be good enough to solicit Govt. to rule that my absent allowance may be the same as that which has been ruled for a Senior Chaplain Viz. Five Hundred Pounds per Annum.

Otherwise I fear that I shall be unable to avail myself of it without plunging myself & family into Difficulty.

I may mention that I am the only Clergyman belonging to the Public Service in this Presidency whose name is not borne on a Chaplain's list & that my duties & responsibilities are greater than those of ordinary Chaplains.

Owing to my peculiar position & status in the public service no precedent is likely to be established on my account.

It should also be mentioned that the gratuitous services of my wife in connection with the management of this Institution

ought not to be wholly ^{over}looked by
Government. In support of my
application for a suitable absen-
-tice allowance, I respectfully
beg. to state, that the Head Master
of a neighbouring Institution
(Bishop Cotton School, Simla)
was permitted by ~~the~~ ^{its} Trustee to draw
the allowance of $\text{Rs. } 500$ per m^o.
(~~which~~) which I trust you will re-
-gard as moderate. Considering
that I was engaged by the author-
-ities of the India Office, Westminister,
on a salary of $\text{Rs. } 1800$ per Men-
-sem. together with a House rent
free. Rent is, therefore undoubt-
-edly an emolument belonging
to my office. I submit that
it should be taken into account
unless such a course be specially
forbidden by rules already laid
down by Government.

I am, as you are
aware, a Committed Officer over
12 years standing and during
the whole of that period I have
had no leave of any description.
Should the Govt be
pleased to accede to my request
I may inform you that my ob-
-ject in availing myself of a surlough
will be not only to recruit the

health of my family but also
to make myself better acquainted
with the internal economy of estab-
-lishments in the Home Country that
resemble the one committed to my charge.

As it will be necessary to
make arrangements for another
clergyman to act for me. I have
the honor to submit for the favor-
-able consideration of Govt. a letter
in original from the Rev. W. W.
Nicholls, a Senior Chaplain, now
on furlough, who is willing to
officiate for me on the terms
noted. Viz. that he should draw
£75 000 per Mensem. and be
allowed to occupy the house pro-
-vided for the Principal, rent free.
He also stipulates that as the
Asylum is a Government

Institution the time during which
he officiates should count as
service qualifying for Pension
& Furlough.

Mr. Nicholls is well
acquainted with the Manage-
-ment of the Asylum. He was
for four years a Guardian &
a regular visitor.

If the arrange-
-ments now proposed be sanctioned
it will be seen that there will
be no additional expense.

to the Government. I respectfully beg that you will accordingly recommend the arrangements to take effect from the 1st of

March 1877. I may add that it will facilitate matters if you or the Milb. Sec. to the Punjab Government be authorized to communicate with Mr. Nicholls by Telegram. So that he may be held himself in readiness to return to this country of course of his own expense early next year.

His Address
Rev. W. W. Nicholls
care of King King & Co. London.
an early reply will oblige

I have the honor
to be
sir.

Yours faithfully.

Principal
L. T. A.

Rev. W. W. Nicholls
C/o Messrs H. S. King & Co
45 Pall Mall
London W
England.

~~121~~

24th Oct 1876

Sir, I have the honor to forward
a letter in original from Mr.
E. S. Burgess, and with
ref: to the same, to intimate
that Mrs Burgess's resigna-
tion will be accepted -
with your concurrence -
from the end of the current
month.

I have the honor to be

Sir

Yours Most obed^t Serv^t

W^m J. Cole
Principal
S.M.S.

Mem.

Testimonials
Papers of
of Mr. & Mrs. H. Dwell
Mr. Co
Miss Sweetman

} forwarded
under
separate
cover
to the

122

27th October 1876

Sir, I have the honor to acknowledge the receipt of your No. 43 dated the Oct. 76 with enclosure, and to report that arrangements have been made for meat to be supplied to the Asylum by the Comm. Dept. from the 1st January 1877, as an experiment.

As the bread that is supplied to the Institution by contract is of good quality, I have with the concurrence of the Medical Officer notified to the Contractor that he may for the present continue the supply of that article on the understanding that he will receive short notice to dispose of his stores in the event of the bread falling off in quality.

It should be mentioned that complaints regarding the quality of supplies have referred chiefly to Meat. I have however communicated with the authorities of the Comm. Dept. to the effect that a date will be fixed for the supply of bread as well as Meat by them.

Department, directly it becomes
necessary to apply to them for
help.

I have the honor to be
Siri,
your most obedt Servt.

5770

J. Cole
Principal
L. M. A.

123

31st Oct. 46.

Have the honor to forward a
copy of the Budget Estimate
for the year 1877-78.

J. Cole
Principal
L. M. A.

124

1st Nov. 76

No. 40
4th Oct. 76
No. 44
4th Oct. 76

In reply to his docket
No. 8, dated 8th Sept. 76,
and to reminders as per Margni
has the honor to state that the
appointments referred to
can be filled up in this
country, and that with
his concurrence, arrangements
will be made accordingly

Srd

J. Cole

Principal

L. M. G.

125

3rd Nov. 1876

Has the honor to forward
Proceedings of Committee of Guar-
-dians dated 23rd Oct. 1876
regarding the accidental death
of John William Simonite, aged
4 1/2 years, and to report that a
copy has

been forwarded

Srd

J. Cole

Principal

L. M. G.

to the Hon. Com^r

of the Royal

No 126

10th Nov. 1876

With reference to correspondence ending with ^{this} Office No 124 dated 1st Nov. 1876, I have the honor to state that ~~Mr~~ ^{Mrs} Aldwell have been appointed as teachers in the Epulo School of this Institution Mr. R. Aldwell as ~~Te~~ ^{Te} Master from the 1st January 1877, on a salary of £200/-, and Mrs. Aldwell as 2nd Ass't. from the 1st prox. on a salary of £70/- mensuum.

Mr. Aldwell will in the meanwhile apply for his discharge from the Army

Testimonials have been already submitted

Requests sanction

27th
"

J. Cole.

Principal

L. M. G.

127

16th Novr, 1876

Sir, I have the honor to report that in the interests of the Institution, Mrs Lincoln one of the Matrons has been requested either to resign her appointment from the post, or to be prepared to have her services dispensed with from the same date.

Please find herewith the following papers connected with her case.

Two reports from the Med^l Offr.

Three copies of letters to the address of Mrs Lincoln, and two letters in original from Mrs Lincoln who does not appear to express any regret either in the matter of the broken arm, or in that of neglect & carelessness, otherwise I should have considered the propriety of giving her further a trial.

From time to time I have had occasion to write to Mrs Lincoln on other points, but it is unnecessary to trouble you, with the correspondence, as in the Annual Report for the year ending 31st March 76 her division was referred to as being in a less satisfactory state than the others.

I may however invite your attention to para 9. Committ^o proceedings, dated 8th Decr. 1874.

I have &c &c

(and) J. Cole
Principal
L.M.A.

No. 128

21st Nov. 1876

Has the honor to forward copy of Proceedings of Committee dated 14th Nov. 1876

(and) J. Cole
Principal
L.M.A.

No. 129

27th Nov. 1876

I do the honor to report that Mrs. Cooper, the widow of Emory Cooper, has been appointed Matron in the place of Mrs. Linsell from the 13th proximo, on a salary of \$60 per month. Mrs. Linsell has resigned her appointment.

I invite attention to the accompanying testimonials and requests for sanction.

Sd: J. Cole
Principal
L. M. G.

27th Nov. 1876

With ref: to correspondence ending with this office No. 101 of 4th April 76, I do the honor to recommend that, pending the Govt. decision on the question of increasing the salary of the Hospital Matron, Miss Scanlon may be permitted to draw her wages of the salary sanctioned for the Matron of the 3rd Div. with effect from the 1st January 1877.

A new Matron has been appointed on 60/ vide No. 129 of this date.

(Sd) J. Cole
Principal

Testimonials 1. From Mrs. Parker 27th Nov 76
 2. " " Surgeon G. A. Smith
 3. " " Mr. Parker 29th Nov 76
 130
 As - Resignation of Mrs. Linsell
 Asst. Commr. } 27th April 77

131

2nd December, '76

Sir. With reference to the accompanying letter from (Mr. W. Aldwell Schoolmaster 39th Regt.) dated 27th ult. I have the honor to request that that office order No. 126 dated 10th Nov. 1876 may be cancelled.

I have the honor to be

Sir

Yours most obed. Servant,

(Sd) J. Cole
Principal

132

4th Decr 1876

Has the honor to report that Mrs. C. Lincoln left on the 2nd Inst; and that Mrs. Cooper was appointed from that date.

(Sd) J. Cole
Principal
L M G

No. 133. Major N. B. M. Holroyd
Dir. of Public Instrn
Punjab.

16 Dec. 76.

With reference to correspondence ending with this Office letter No. 121 dated 24 October 1876. has the honor to report that with the concurrence of the Dir. of Pub. Instruction

Mrs Burgess will be appointed 1st Asst. Mistress in the Girls School Law-Mily. Asylum from the 1st January 1877 on Rs 70/- per mensem. requests.

Auction Please find herewith a letter from Mr Burgess on the subject.

Signed J. G. G.
Principal
School

134. Major Holroyd. 16th Dec. 76

With reference to correspondence ending with this Office letter No. 131 dated 2nd Dec 1876 has the honor to recommend that Mr Burgess may be confirmed in the appointment of Head Master of the Girls School with retrospective effect from April 7th 76. This will in no way affect his salary.

Continued) Mr. Burgess is much better in health & feels quite (A) capable of conducting the Girls' School.

In a separate communication application has been made for the appointment of his wife to the post of 1st Asst. Mistress

Sy. I. Cole
Principal
L. M. A.

135. Major W. R. M. Holroyd.

16 Decr 76.

Has the honor to report that with the concurrence of the Director Mrs. Oliver will be appointed Infants Mistress in the Infant School L. M. A. from the 1st of January 1877 on a salary of 60 Rs/-

Requests sanction Mrs. Oliver was formerly Dora Sweetman, the Head Mistress of the Girls Dept.

Sy. I. Cole
Principal
L. M. A.

136

27th Decr. 1876

In continuation of this office
Docket No. 134 dated 15th current
forwards for information in original
a certificate regarding the state of
health of Mr. Burgess; and with
ref: to Director's Docket No. 55
dated 19th Decr. 76 has the honor
to state that steps will be taken
to advertise the appointment
noted, if such a course be
necessary after the submission
of another health certificate.

Chas. J. Cole
Principal

D. C. Sanawate 27th Decr. 76

My dear Mr. Cole,
I have again carefully
examined Mr. Burgess, & find that his
general health, as well as the local
symptoms in the lungs have consider-
ably improved, & I am of opinion
that should he get over the next two
months without any fresh irrita-
tion from colds &c. he
will be able to discharge
the duties of Master in the girls
school efficiently.
Sincerely yours
A. H. [Signature]

137

27th Decr. 76

In continuation of this
Office Docket No. 133 dated
11/16th Decr. 1876, has the
honor to request that Mrs.
Burgess may be permitted
to act as 1st Asst. Miss
in the Girls School & N.
Asylum from the 1st Jan
1877 on P^o. 70f-RM!

(570)

L. Cole
Principal
L. M. B.

138

28th Decr. 1876

Reply to No. 13 C dated Simla 22nd Sept.
& Reminders No. 51 of 19th Decr. 1876
Has the honor to return
form of statements showing the number
& classes of applications for admission
and admissions into the Law. Mily
Asylum at Sanawar, during the
5 years ending 31st March 1876
with information duly filled
in as requested.

(570)

L. Cole
Principal
L. M. B.

Continued.

2. The No. of Candidates it is presumed would be considerably higher if hopes could be held out for the admission of children who have both Parents alive, vide an: Report for 1875 Par: 10.

139

4th January 1876

It has the honor to forward in duplicate
Half yearly statement
List ending 31st Dec.
1876

(Sd) J. Cole
Principal

140

23rd January 1877

In reply to his No. 59
dated the 19th Decr. 1876 has the
honor to inform him that a further
saving of Rs 50 can be effected
by reducing the salary of
the Mate Chowkedar, from
150 to 100

Proposition Statement
herewith submitted.

(Sd)

J. Cole

Municipal

H. M. A.

141.

24th Feby 1877.

Sir, I have the honor to
forward for favourable con-
sideration the accompanying
letter from the Officer in Medi-
cal Charge, and beg to recommend
that the Executive Engineer may
be directed to submit plans and
estimate for the addition of two
rooms to the bungalow referred
to, as the work required is not
likely to be attended with much
expense.

cto
Med.
Offs.
S.C.
12-@
—

The bungalow occupied by the Medical Officer was originally a building erected for a Master connected with the Normal School, and its accommodation is not likely sufficient for a family.

I have the honor to be,
Your Most Obedient Servant
S. Cole

Principal
L. H. A.

147

5th March 1877

In reply to Para 3 of memo No 3154 of Lahore 23rd Decr. 1876 from Mily. Secy. to Govt. Punjab to Director of Pub. Inst. Punjab has the honor to report that the elder girls, and elder boys of the Law. Mily. Asylum, are employed in helping to look after the younger children both in Hospital & barracks.

S. Cole
Principal
L. H. A.

143 5th March 1877

Regrets to report that
two cases of Measles have
appeared in the Institution.
The usual precautions have been taken
for their isolation & for the protection of
the inmates of the ^{Asy^m}
(Ind) J. Cole
Principal
L. M. G.

144 16th March 1877

Reply to No. 53 dt 19th Dec^r 76
& reminder No. 12 dt. 15th.
current.

With reference to the pro-
-posals made in the Annual Report
for 1872 x 73 to place the Band
Instructor of the Lawrence Asylum
on the footing of a Band Master
named at Shelter Hall, has the
honor to report that Serjt. Wright
has applied for his discharge
from the Army.
He has been offered to

employment in the service of a
Rajato on Rs. 200/- Mensem

He prefers however for the
present, to remain on the staff of
the Institution, in the hope
that his position & pay will
be improved.

He now respectfully
begs that his position & pay
may be made equal to the
position & pay of the 2nd
Asst. Masters of the boys
School.

His salary is only
Rs. 80/- mensem, which he
states is inadequate to sup-
port himself & family

Considering that he has
served as Band Instructor
with marked success over
seven years, that several of
his pupils have joined re-
gimental bands; and that
the Aeylum cannot afford to
lose his valuable services;
it is now recommended that
Mr. Wright's salary may be raised
from 80/- to 120/- mensem.

This measure would
cause an additional expen-
-diture of only 40

*:
during the
current
year as
many as
seven -

which could be covered by savings
in the salary sanctioned for
Gardeners.

Principal
L. M. A.

9th March 1877

With reference to the petition
(herewith returned) of Doolari, widow
of the late Alak Bakhsh, has the
honor to report that the statement re-
-garding the loyalty of Alak Bakhsh
is correct, and that the meat supplied
to the Asylum during his lifetime, &
for some time afterward was as
a rule up to contract.

2. The meat contracted for
was grass fed.

3. It is also true that
the petitioner possesses buildings
including a slaughter house at
Kalka & Karauli, that are
well adapted for the purposes of
a meat contractor.

4. The petitioner has pe-
-sonally supplied meat of very
superior quality, viz. grass fed;

but unfortunately during her pilgrimage to Mecca her business had been entrusted to a relation who proved a very incompetent manager. There were in consequence several complaints regarding the quality of the Meat supplied to the Boshitukoi, to officials as well as to children.

5. On her return to India Doolari dismissed her manager and appointed another man to take charge of her affairs, and it is reasonable to suppose that matters would have improved.

6. In the meantime however by the orders of Govt. arrangements had been made with the Commiss. Dept. for the supply of Meat as an experiment for one year, and so far, there appears to be little reason to regret the change; as the Commiss. Meat is at this season of the year, of very fair quality.

7. The following figures will show the difference in the rates.

Commiss. Rates	}	Beef	c	8/13/8	with
		Mutton	c	18/3/8	—
		Suet	c	18/12/4	—

Contract Rates.	Doolari's	Beef @ 8 1/2¢ 100 lbs
		Mutton @ 14 1/8¢ 100 lbs
		Suet @ 13 1/2¢ 100 lbs

8. An additional charge of \$16 per mensem is also made by the Command. Department on account of carriage.

9. Attached is a statement which Doolari wishes to submit in continuation of the petition herewith returned.

(Sd) J. Cole
Principal
L. M. O.

No. 146 20th March 1877

In reply to his No 405 of 17th current has the honor to state that the following precautions have been taken for arresting the progress of Measles. Viz:

1. Careful & complete isolation of the Boys & Girls Hospitals respectively, & Segregation of the Cases.
2. Free use of Disinfectants & fumigation of Barracks, Closets & Bedding with sulphur.
3. Special servants appointed to wait on the cases.
4. Signs of incipient disease in other children carefully watched.
5. Boys are not permitted to see their sisters.
6. Native servants are kept as separate as possible.
7. Boys Wallaks, Fruit-sellers &c have been excluded.

Regrets to report that notwithstanding the above measures, 17 cases are now under treatment in the Boys Department.

The disease has not yet spread
among the girls of Infant
Department, & hopes
are entertained that they
may escape.

(Pnd) J. Cole
Principal
L. M. G.

No 147

30th March 1877

Sir,

At the request of Serg^t. G.
Wright, Band Guet. of the Reg^{mt}.
I have the honor to forward for favorable
consideration & disposal the
accompanying letter & enclosures
as per margin regarding a
Medal for Long Service & Good
Conduct, from which will be
seen that several applications
have been made by me for this
Reward.

This Hon Comm^o officer
is about to be discharged, &
he fears that should the noti-
fication of his discharge

it will then be too late.

I have &c. &c.

[Faint signature]

J. Cole
Principal
L. M. G.

148 7th April 1877

Has the honor to submit bill
in duplicate for travelling expenses
& carriage of household effects
as incurred by Mrs. C. Cooper
who has been appointed Station
Prof. Dept., and begs to request
that it may be countersigned
before being audited by the
Examiner Pay Department

[Faint signature]

J. Cole
Principal
L. M. G.

149

26th April 1877

I have the honor to forward
Statement showing a list
of Children in the L.M.A.
on the 1st of April
1877.

(Snd) J. Cole
Principal
L.M.A.

150

26th April 1877

I have the honor to request
that this office may be furnished
with 6 more copies of the
last annual Report

(Snd) L.M.A.
Principal

No. 151. 4th May 1877.

It has the honor to submit
Annual Report on the L. H. A.
for the year ending 31st
March 1877.

2. Alphabetical list
of subscriptions will
follow.

(Sd) J. Cole
Principal
L. H. A.

No. 152

— 7th May 1877

It has the honor to
forward remarks on the
Scripture Examination
by the Rev. A. Ramsay
~~and to state that the~~
~~Herbert Edwards's prize~~
~~has been awarded to~~
~~Charles Ramsay J. Cole~~
(Sd) J. Cole
Principal

70.153

14th May 1877

It has the honor to forward Alphabetical List of children in the Law Asylum on the 1st April 1877.

(Snd)

J. Cole
Principal
L. M. G.

154

5th June 1877

In reply to Trip No. 932 of 31st ult. has the honor to state with reference to the points noted.

That advantage was taken to suggest a reduction of pay in the case of the 3rd Station from 70/- to 60/- per month on the occasion when the appointment became vacant 27th last December.

It was not considered desirable at the time to move Mrs. Scanlon from the girls' Hosp. to the Gt. St. Barreack.

although it was only fair that, after her long & approved service, her pay should be raised from 4.5/- to 6/- per month.

At the same time it will not prove good policy in the long run to reduce the salary of the 3rd Matron, as the present incumbent may hereafter become dissatisfied. Indeed, signs of discontent already appear. It will be remembered that her predecessor in office, served on the higher rate, and even then failed to give satisfaction.

2. The duties of the 3rd Matron are in most respects similar to those which devolve upon Miss Scanlon, such as the care of children, having charge of a separate Department; keeping an account of clothing & other stores &c; and when the general health of the Asylum is good, the work of the latter is comparatively light. On the other hand in times of serious illness & of epidemics, the work of the Hospital Matron is increased. Day after day & night after night, she is then

liable to be deprived of all licence
and rest.

The present 3rd Matron is
Mrs Cooper, who succeeded Mrs
Lincoln last December.

In preference to the arrangement
now under reply by which one
matron will suffer at the
expense of another, respectfully
invite attention to this office letter
No. 85 of 20th January 1876
and the scheme which accom-
-panied it, and beg that
it may be reconsidered &
duly supported by the favora-
-ble ruling of Gov^t.

On referring to the scheme
quoted, it will be seen that
a recommendation was made
to raise the salary of the
Hosp^l Matron from 45/- to
60/- after eight years ap-
-proved service, whereas
Miss Scanlon has served
in her present position
over 12 years.

(Sd) J. C. L.
Principal

155 5th June 1877

With reference to this
Office letter No. 85 dated 20th
January 1876, and to the
Scheme which accompanied
it, has the honor to recommend
that the salary of the H^d School
mistress, Mrs. Mellor, may
be raised from one hundred
(100) rupees per mensem
to at least one hundred &
twenty (120) which would
then only be equivalent to
the salary allowed to the
Schoolmistress of the Murren
Daylam.

It should be pointed
out that, conjointly with her
husband, Mr. Mellor has
done excellent service in
the Girls School of the Daylam
for many years, & that
she is now rendering valuable
assistance to the H^d M^r.
who succeeded Mr. Mellor.

Mrs. Mellor is a
certificated Schoolmistress,
and was trained in England.

With the exception of
one year's sick leave, she

has carried on her duties me-
-erfully since 1st March
1863 - or four ten years

(Cont) J. Cole
Principal
L. M. C.

156 11th/₁₁ June 1877

Service
Books 613 of
With ref. to his no.
The honor to request
that this Office may be
furnished with printed
forms of Service Books
in order that Books
may be issued to all
uncommissioned Officers
of the Army

(Sd) J. Cole
Principal
L. M. C.

No. 157

From,

The Rev. J. Cole
Principal
Lawrence Mily. Asylum

To,

Major W. R. M. Hobson
Director of Pub. Instr.
Punjab

Dated Samaware 19th June 1877

Sir,

In reply to your Doc. No. 40 dated 16th Inst. I have honor to forward for information copies of the Asylum Meat & Bread bills for December and May 1877, from which it will be seen that the supply provisions to the Institution the Commissariat is more expensive than that under the current system.

I have selected them noted, because the change of system commenced as regards supply of Meat on the 1st of of the current year, & as regards

supply of bread on the 1st May.
 The following statement
 shows the respective rates for every
 lb. of Meat & bread, and to
 should be added the monthly
 charges for carriage of provision
 from Kasauli to Sanawar, - 1⁰.
 viz. - Coolie hire for Bread - 42
 Carriage of Meat - 16

Total Rs. 58

There should also be taken into
 account the increase of Establish-
 ment in connection with the
 military bakery, so that
 the present experiment be
 allowed to continue, our expen-
 diture during the current year
 provisions may exceed the
 budget estimate.

Statement

Rs. last Dec ^r per contract				Rates of Commiss. last Month (May)			
R	a	P	Rs	R	a	P	Rs.
Rs	6	8	Rs. 100	Bread	8	5	4
				additional charges Coolie hire			

Statement - Continued

Rates last Decr. as per Contract			Rates of Commissaries Dept. last Month (1870)		
		Per Meat			Per Meat
Beef	88	100 lbs.	Beef	64	100 lbs.
Mutton	148	100 lbs.	Mutton	30 3 4	100 lbs.
Suet	13	100 lbs.	Suet	18 12	100 lbs.
			Additional charge Conveyance	16	" "
Total Cost Pr. 100 lbs.	88		Total Cost of 100 lbs.	85 4	
	148			64	
	13			30 3 4	
42/8/0	68			18 12	
Difference	21 48				
	<u>63 88</u>			<u>63 88</u>	

As a rule, the quality of the meat & bread supplied by the Comm. has been satisfactory though occasionally there have been complaints such as that the meat is tough, & of coarse fibre, & the bread short of weight & insufficiently baked.

There has also been a little inconvenience experienced in the hospitals on account of the Commissaries being unable to change the diet of patients.

No. 159. 5th July 1877

Has the honor to forward
in duplicate, Half yearly
Establishment List, for
the half year ending 30th
June 1877.

(Sd) J. Cole
Principal
L.M.A.

¹⁰
No. 159
10th July 1877

In continuation of this office
No. 144 of 16th March 1877, recommend-
ing that the pay of Serjt. Wright may be
increased from Rs. 80/- to Rs. 120/- Has
the honor to state in reply to his No. 669
of 20th April 1877 that the Salary
for the Gardener viz Rs. 70/- per
Mensem, has regularly been budget-
ed for, passed, & returned
under the head of Savings on
Establishment.

(Sd) J. Cole
Principal
L.M.A.

No. 158 — 3rd July 1877

Sir, In reply to your letter No. 6 @ dt. 20th June 1877 & in continuation of this office letters dated respectively 20th Decr. 1875 & 29th May 1876 I have the honor to submit the following remarks on the various points which are under consideration in connection with the subject of Industrial Training.

House hold duties
Girls Barracks

2. — This building holds two divisions of girls, and there are only three Dyaks attached to it. These women clean the Chambers & Commodes in use during the night, sweep the floors, and adjoining grounds, and scrub.

They also take it in turn to remain in the barracks all night in case it may be necessary to communicate with the Hospital.

3. — During half holidays, viz: on Wednesday & Saturday

afternoons, the girls give their
barrack an extra cleaning.

They also scrub out a small
kitchen.

4. ²⁴ The services of the three
Ayahs cannot be reasonably
dispensed with.

5. If orders be passed
for the girls to do the whole of the
sweeping & scrubbing, they
will have to be excused from
attending early morning lessons
which last from 7 to 8, and
the two Mektars who are in
constant attendance in the
rear of their latrine, & outside
their recreation grounds, will
occasionally have to visit the
dormitories to remove the
night pans, sweepings &c.

6. Infant Dept.

²⁴ The scrubbing of
this department which consists
of 12 small rooms, passages &c.
is done by two ayahs, who
have to be in constant attendance
on account of many of the
little children being dirty in
habit. Six of the elder girls
help the Makron, & the school-
mistress.

and their time is fully occupied in mending clothes or looking after the little ones. _____

Boys' Barrack _____

7. This building contains three Divisions & the menial servants employed in it are detailed for work as follows:

Mential Servants	} Band Div ⁿ	3 ✓
		First " 3 ✓
		Second " 2 ✓

8. The boys of the 2nd Divⁿ are young & some of them are of dirty habit: their bedding has to be frequently aired & ~~formerly~~ before the Sanitary Commission in 1867 recommended increase of estab^t on sanitary grounds, one menial servant was connected with the Division so that if one be struck off, there will be a monthly saving of £s. 5f _____

9. The sweeping & scrubbing of the bedrooms belonging to the other two Divisions can be done by the elder boys on condition that they are exempted

from early morning School and Band practice.

10. It will not however be practicable to do without native servants altogether, as the men employed in this barracks have to clean six parlours used for night purposes; handle urinals, sweep drains, & washhouses.

They have also to sweep the roads off the station regularly (Vide extract) & wash out the chapel & schools. They have also to make themselves generally useful, as for instance to carry when necessary boys and tubed steers to hospital.

11. If two of these Menial servants be struck off, there will be a further saving of £5. 10^{rs} per mensem.

12. The Mektars who are in constant attendance at the latrines could not be spared to do the work connected with the parlours & barracks, as they have to carry soil to a considerable distance from the Institution.

Cooking

Cooking

13. As regards the formation of a cooking class composed of the elder girls, a class of this description was started as far back as August 1867 & it has been successfully carried on ever since.

Memorial Hall of the
Normal School
attached

There are twenty girls now in the school who have gone through the course: and the services of the matron in charge of the class are not devoted exclusively to this duty.

14. Needlework

The girls have made all their own clothing for years: and also the clothing for the infants, who form a separate establishment. They make articles that are necessary for all departments such as sheets, pillow-cases, towels & table-cloths.

15. The return of needlework attached, shows what the girls have done during the last year, and it will no doubt be considered most satisfactory.

16. — As regards Sewing-Machine two have been purchased for Aynlum purposes, & I shall be most happy to add to their number. At the same time the girls can scarcely be expected to make all the articles of clothing for the boys, as they already work for two distinct departments as mentioned above. They certainly could not undertake uniforms.

17. — Straw-plaiting & Hat making

On referring to the return of Needle-works it will be seen that the girls clean and turn their straw-hats. Some of them have occasionally taken plaiting in hand in connection with fancy work; but a difficulty has been experienced in providing straw. If considered necessary, straw-plait instead of hats can in future be ordered from England, but there will be little, if any, saving.

Telegraphs

18. — There is but one opinion as regards the desirability

of re-opening a telegraph class.
The old system should be re-
-ed to, of having instruments &
an Instructor, supplied by the
Authorities of the Tel. Dept.
An Instructor visited the Academy
from Frascati at fixed hours

Carpentry

19. If the Govt. decide on Carpentry
being introduced, I would sug-
-gest that a soldier subordinate
of the P. W. Dept. be
required to visit the Institution
at fixed hours, and that a
few boys be placed under his
orders to do petty repairs
connected with their own barracks
only. This measure however will
be of such questionable utility
that I certainly do not recom-
-mend Govt. to go to the
expense of erecting a shop
& providing tools.

20

Gymnastics & Drill

The Gymnasium erected
as far back as 1865 requires
renewal. There is now only
a cross-bar on the boys
parade, for voluntary exercise.

If it be determined that in future the exercise is to become compulsory orders to that effect will be issued.

21. Printing

A Printing class under the supervision of a European should be formed as soon as circumstances permit. (Vide para 3 of letter dated ^{no 81} 20th Decr 1875.

22. On referring to this Office's letter just quoted, it will be seen that I do not concur in the proposal to abolish the appointments of the few native workmen who are connected with the Aeylum press. The book-binders would be wanted, and a Mission could not safely be held responsible for the plant of the office.

23. The monthly cost of the Aeylum Printing Press Establishment is only
Rs. 80/-
Try.

1 Compositor	₹	30
1 dist. Do	₹	12
1 Distributor	₹	8
1 Book-binder	₹	14
1 Pressman	₹	9
1 Inkman	₹	7

24. — I venture to submit that it will prove a much more intellectual & useful employment for a class to reprint text books (specimens forwarded) for the schools, & undertake general work from neighboring stations than to set up a few forms under a Native foreman.

25. One of the Non Comm. Officers is prepared to conduct a class when formed: and it has already been recommended that he should have some small remuneration — say 20/- per mensem for his services vide No. 79 dated 21st Oct. 1873

26. — To recapitulate. As it is allowed that the children of the Asylum will not have to earn their living in this country so much by manual as by mental labour, there can be no advantage gained by arranging for the older ones to engage in unprofitable work at the sacrifice of their schooling. — On reconsidering this matter the Govt. will probably be satisfied with the fact that the children are already usefully employed and that they cannot afford

to lose any of the time set apart for lessons. (Vide Inspector's last report on Girls' School)

27. The girls at present have only $3\frac{1}{2}$ hours for schooling.

28. A Carpentry class is not likely to answer. The repairs required for so large an establishment are extensive, and even if boys could compete with native workmen, they could not be permitted to roam all over the girls' department as well as their own.

29. The girls already learn cooking, they do household work and even scrub their small kitchen.

30. Hat making has been virtually introduced, as the girls make hats out of the old material. More sewing machines can be ordered.

31. ³¹Telegraphy can be successfully carried on in the interests of both Govt and the Institution by a return to the old arrangement, or by sanctioning the

proposal contained in this office
letter No. 20 of 24th Feb'y/74.

32 — It is also desirable to graft
on to the Printing Estab^t: a class
of copywriters.

33 — As regards redistribution
of Estab^t:; none appears to be
necessary, for the formation
of the ~~Posting~~ of Gymnastic
Classes; as one of the Matrons
receives an extra allowance of
20/- to look after the girls kitchen,
and the Drill Instructor can
be required to put the boys through
a course of Gymnastics,
when the Gymnasium is
renewed.

34 — If the Telegraph be
re-established on its former
footing, there will be no
extra charge to this Estab^t:.
It is satisfactory, therefore
to notice, that the 'P.W.D.'
has been addressed by the
Supreme Govt, in regard
to the expediency of such a
measure.

35 — The only charge to be pro-
-vided for, would be for

a European to look after the
boy printers, for a charge
of 20/- per annum.

36 In this office letter of No. 79
21st October 1873 it was
shown how this charge could
be met, and if the measure be
sanctioned I have no doubt
that the small sum required,
would be amply covered
by profits on but door work.

37 In conclusion I respectfully
beg to state that the
management is anxious to
carry out any industrial
measure that is practica-
ble & likely to become
permanently beneficial
and I invite attention to the
last two paragraphs of my
letter No. 109 dated 29th
May 1876.

I have &c. &c

C.S.T.

J. Cole

Principal
Litho. Co.

1st August 1870

Sir,

In forwarding the accompanying Petition of Mrs. C. Cooper 37. Matron of the Asylum, asking that she may be allowed to draw the full pay of her post viz 40s P.M. from the 1st prox; I have the honor to refer you to the remarks contained in the first para of my No. 154 d. June 5th 1877; and with reference also to para 3 of the same, respectfully to invite attention to this Office's letter No. 85 d. 20th Jan'y 1876, and the scheme which accompanied it; I respectfully beg that it may be reconsidered if duly supported, in order to prevent all future references to higher authority.

I have

f^c. f^c.

/s/nd/

J. Cole
Principal
h. M. A

no.
161

17th August 1877.

Sir

In reply to your No 546 dated 4th April 1877 I have the honor to forward a rough sketch of a proposed addition, as per margin, to the Medical Officers quarters at Sandawar, and I beg to recommend that sanction may be affixed for as soon as funds are available.

I beg to point out that the Bungalow occupied by Dr Smyth was originally intended for a master of the Normal School.

It does not afford sufficient accommodation for a married Officer as it contains only two bed rooms.

I have the honor to be

Sir

Your Most Obedt Servant

Principal
Law. Mil. Asylum.

D. C.

Concerning Carpenter
forwarded this day

One bed room
1 dressing room to be enlarged

162

4th Sep^r 1877

With reference to this Office No. 144 dated the 16th March 1877, has the honor to report that Sergt. E. Wright Band Instructor of the Academy has been discharged from the Army, and admitted to a pension of 2. $\frac{1}{2}$ per centum.

2. As Mr. Wright will now lose his personal allow^{ce} of Rs. 17⁵ p.m. and also the Govt^y family allowance for his wife & children of Rs. 20/8; Undersigned begs that the recommendation in the above quoted docket, regarding the position and pay of Mr. Wright, may be favorably considered, and that it may have effect from the date of his discharge from the Army & viz. from the 1st August 1877

J. S. Cole
Principal

165

16th October 1877

Sir,
I have the honor to report
that Lt. Corp. J. Stoner, 4th
Batt. Rifle Bde, has been
appointed School Serj.
2nd Div. from this date; & Lieut
Serj. S. Wilson, transferred
to the Lt. Col. General's Dept.
for employment as
Clerk in the Lt. Col. Office

Requests Sanction

I have &c. &c.

~~J. S. J. — J. Cole
Principal
L. M. A.~~

4th Dec^r 1877

Has the honor to acknow-
-ledge the receipt of Copies of
Annual Report for the year
ending March 31st 1877 &
with reference to para 15
of the St. L. 100^{rs} remarks
intimates that the rules
referred to will be can-
-celled when others are
communicated for adoption.

-/s/nd/- E. Cole
Principal
L. M. A.

D. O.

My dear Major Holroyd,

I have received a few copies of the annual Report.

What will be the effect on the discipline of the Asylum by the publication of the 15th para of the Lt. Governor's remarks remains to be seen.

I wish to state for the early information of His Honor that the rules referred to were carefully drawn up by me in a becoming spirit to suit the circumstances of the Institution & to carry out the measure of placing our masters on duty; upon the principles of which, all authorities were agreed.

It is of far more importance to a school to secure the objects set forth in paras 35 & 36 of my report, than to unnecessarily take away all authority from any subordinate officials who have to deal with boys.

As a class, Non Comm. Officers are respectable men.

The rules under reply fully recognise the position of the teachers, and by altering para 12 all punishment in barracks is awarded by the masters on duty.

If you considered the rules open to serious objection there

was surely time between April and August to have suggested improvements in orders that they might be submitted to Govt. in an amended form for a practical purpose.

My aim has been to remedy defects pointed out by myself: & although I have received little encouragement I have the satisfaction of knowing that those defects are disappearing.

The rules have now been on trial for ten months: & I avail myself of this opportunity to place on record the fact that they have worked without at all disturbing the harmony to which I invited notice in para 69.

During the last two years there have been no grounds whatever for deploring the evils you anticipate in your para 7.

As regards drawing up regulations for the management of both the Educational & Domestic departments of the Asylum I was certainly under the impression that authority to do so was vested in the principal by the Govt.

our Rules, which has been duly
sanctioned by Government & the
Secretary of State.

However as the proposed regulations
for the Master & Mistress on duty have
not been approved, they will of
course be cancelled when others
are issued by Govt. for adoption.

To suspend the present ones
without substituting others would
throw the whole Institution into con-
-fusion, a result which would
be deprecated by its true friends
every-where & especially at a time
when the system to which you
take exception is working satis-
-factorily.

I remain

Yours faithfully,

J. Cole

Principal

Sanamara

3rd Dec 77.

7th Decr. 1877

With reference to his
No. 1464 G^o G^o dated the 19th
Novr. 1877, has the honor to report
that the bakery building at
Sanawac, is best adapted
for a Smithy & Carpenter's
shop.

The native Smiths and
Carpenters at present work
in a temporary shed com-
posed of matting which
is near the principal
road, and which looks
very unsightly.

J. Cole
Municipal

4th Decr. 1877

With reference to his
Nos. 1793 & 1794 of 18th November 77
has the honor to state that quarters
are available at the day room
for Corporal Ansell & to suggest
that the transfer of this N.C. officer
be applied for as soon as
possible.

Has the honor to request that
Corp^l. Ansell may be appointed on
the understanding that he is to per-
-form any other duties required
of him, in addition to those
connected with the Telegraph
Class. He has already signified
to this office his readiness to do so.

Recommends that his
salary should commence at
£50. 70p per annum & that
this sum, regularly budgeted
for, for a gardener may
be appropriated for the purpose,
at least as a tentative
measure.

Yours faithfully
E. Cole
Principal
H. H. S.

169

27th December 1877

With reference to Copy of Memorandum No. 422 C of 23rd Oct. 1877 from Milly Secy. to Govt. Imp. to Dir. J. J. Pujib, and in compliance with paras 3 & 4, has the honor to state that the gun referred to was despatched to the Ferozepore Arsenal on the 5th November 1877, for examination & report.

As regards the chowkidar who was injured, His Honor will be glad to hear that this man is nearly well, and that when fit for work, he will continue to be employed in the Asylum.

The two guns were handed over to the Asylum in compliance with

Copy of which is attached for information.

They are used for giving salutes & they are fired alternately for regulating the time, daily at 12 o'cl.

Yours
J. Cole
Principal
Asylum

170

8th Dec. 1877

Has the honor to forward for consideration the accompanying letter from Achru Mal, Head Munshee of the Asylum.

Achru Mal is quite right in trying to better himself; at the same time it should be pointed out that on a former occasion viz from 1st August 75 to 31st December 1875, he was allowed to be absent without pay, and that during that time there was a falling off in the Writings to the detriment of the boys school.

There is no objection to Achru Mal holding a scribe on his appointment provided Nathu Lal the Munshee of the Sanawala Native school be allowed to act for him from the 8th of January on Feb. 30th of next year.

Forwards copies of Nathu Lal's testimonials for information & return.

Yours L. J. Cole

171

8th December 1877

I have the honor to forward
two copies of the Budget
Estimate for the years
1877 & 1878.

Yours faithfully
J. Cole
Principal
L.M.S.

172

11th Dec 77

I have the honor to forward
a letter in answer from Ser. J. J. G. G.
Clerk of the Assembly & beg to recommend
that the committee have power applied
for may be sanctioned.

Ser. J. J. G. G. has had no leave
during the three years, he has been
attached to the Assembly.

Arrangements have been made
to carry on his duties.

I have etc.

Signed J. Cole
Principal

From 14th Dec 77
To 16th Dec 77

143

14th December 97

In compliance
with your No 1854 of 5th Inst
I have the honor to forward
herewith an original letter from
D^r Smyth No 52/P giving
Particulars requested
I have etc

144

Sir

In reply to your letter No 1894
dated 15th Inst: & with reference to
para 1 There are two Mikhtars who
have to be in constant attendance
at the labrine of the Infant Department
as well as two others who have been
detailed for the girls labrine
With reference to para 2
The other Mikhtars that have not
been accounted for are posted
at the labrines of the two hospitals
& that of the boys school room. Some
are told off to dig trenches for
the reception of soil or to dig, sift
& store dry earth, or to carry out
other conveyance arrangements.
They correspond in fact to Mikhtars
who are allowed for Stations
generally and it should be pointed
out that without their services we
cannot be expected to keep the wards
clean. In the girls hospital there
are three Ayahs.

The 3 bearers are employed as

follows I have charge of the boys school room & broom, one is at the boys hospital, & one acts as time keeper to the establishment & strikes the gong every hour.

The Mate coolies you mentioned are necessary to guard the water spring, to check the weighing of wood supplied by contractors, to look after godowns, to superintend the cutting or storing of grass for mules etc. etc.

The 13 coolies referred to are employed in carrying out the sick of both hospitals, scrubbing, tables carrying weight sweeping chimneys, acting as extra & blusties, etc.

is: Kulan nas
to be procured
from the forest

It should be pointed out that we have no separate establishments for church or cemetery and that at times of epidemic it is necessary to post day Chowkidars to keep stragglers & beggars out of the grounds. With reference to para 3, there are 1 head and 6 assistants carpenters on the sanctioned establishment, but the numbers actually employed & charged for, depends on circumstance.

This month for instance we have 1 Head on 12/1-3 on 7/1-3 on 3/8-

The 2 Mate coolies referred to are in charge of grave yard & girls school building one for the daily ground

at noon, the other helps with the work.

as regards the 18 coolies they work with the Molai plant the grounds, clear the cemetery, beat roofs, and work with the waterwashers, Smiths, carpenter.

When it is practicable to reduce the number they are not employed and of course not charged for.

There is however much miscellaneous work connected with a large Estate like this and extra messengers are necessary to communicate by hand with the Navauli Treasury & the Navauli Commissariat Department.

The Native servants also have occasionally to go on the sick list.

With reference to para 4.

The arrangements considered necessary by the Controller of Military Affairs for the pay of the Clerk Steward & Hospital Sergeants differ from those agreed to in your office & are not likely to be altered before April. They have caused much inconvenience & I may add not a little discontent. The Clerk will probably resign.

The post of Hospital Sergeant cannot be abolished; the post of 3rd Sergeant may be abolished provided the Band Instructor continues in charge of a division of Boys & lives in the Barracks.

It should however be pointed out that he is not a civilian & that he

*beninck

has been obliged to vacate his quarters
on account of their dangerous condition
& also on account of ~~the~~ the in-
sufficient accommodation they
afford for his family.

For the present it may therefore
be advisable to allow the 50/- per
month to continue on our returns as
a saving.

The item of 70 per month
for a gardener has for years been
returned as a saving & the post of
gardener may as well be abolished.

I have the honor to be

Sir
Your most Obedt. Servant
Signed J. Cole
Principal
L. H. Co.

15
100
I have the honor to forward
an application from Miss Stanon
for 21 days leave of absence from
the 24th inst to the 14th / 1900 / & beg
to recommend the same for favorable
consideration. Arrangements have
been made for the performance
of her duties by Mr. Powell during
her absence.

I have etc

Signed, J. Cole Principal

14/6

4. January 1848

Sir

In reply to your No 1943 of 24th Dec^r.
I have the honor to answer on the points
noted as follows

Fire
extinguishers

I

It is desirable to keep on hand a
few fire extinguishers, as recommended
in paras 4, 5 & 6 of the Ceylon Report
for the Year ending 31st March 1844, as
they are far more efficacious in putting
out a fire at its commencement
than an engine which cannot be brought
into action on irregular ground and
where water is scarce, without loss
of much valuable time

re Engine

The Ceylon possesses a fine engine
but I do not suppose that it would
be of much use should one of our
barracks, all of which have wooden
roofs, take fire.

re
Uniforms
of Non
Officers

II

The grounds of the proposal for
supplying the Cadets attached to
the Ceylon with cadets uniforms
are, that the boys are in uniform,
that it is the custom to wear uniforms
in other Military Schools, that it is
desirable to distinguish the Non Com^d
Officers from the Schoolmasters, but it
is reasonable to supply the former with
a School uniform on account of their
reduced allowances - It may be also
remarked that a School uniform would

add to the general discipline.

The occasions on which the blue uniform should be worn would be on ordinary parades, duty & when marching with the corps to neighbouring stations. The probable cost of an undress suit - viz. trousers, patrol jacket & helmet would be Rs 35.

III As regards the 3rd point it is unnecessary to add to the remarks of the Committee of Guardians, except to state that it will be necessary to turn a small out house at the entrance of the Institution into an armoury, which can be done at small cost by the D.P.

IV With regard to the proposal of facilitating to boys leaving the Institution for employment, it is desired that each boy requires a small pecuniary assistance as well as an outfit on making a start in life.

The outfit is already provided at varying rates according to the nature of the situation from Rs 5 to Rs 10. The rate should be fixed say at Rs 10 of which Rs 5 or Rs 6 should be allowed in cash & notified to the employer.

It had been proposed for instance that just before leaving they should be given as a Clerk on a Railway & he has naturally been obliged to decline the appointment for fear of incurring debts.

Yours etc

P. J. [Signature]

144

27th
20th

4th January 1878

Sir

In Reply to Com No 1954 dt
24th Dec '77 I have the honor to report
that Boots of G. S. Material made
were issued to the Children of the
Asylum in 1876

After considerable trouble &
delay their cost was recovered from the
boot Contractor, who on that account
eventually threw up the Contract

It was not considered advisable
to repeat the experiment with machine
boots as no saving had been effected
and all repairs of course had to
be made with native leather

In view of sending again to Boston
the management preferred to depend
again on native trade and in the
event of further trouble to apply
for help to the 'Factory' in
Canton

The recipe for making native
leather waterproof having been tried
with fair results except cost of
the G. S. embodied in the new boot
contract & latterly there have been
few complaints

Yours etc

W. J. St. John

Principal

Names of Children			
Surname	Christian	Date of Birth	Age
Blake	Richard Edwin	27 th May 1849	16
Blake	Fredrick Wickwater	22 nd August 1857	15
Blower	Sarah Ann	8 th May 1852	14
Fraser	Agnes	25 th June 1848	16
Fraser	Eliza	2 nd September 1850	14
Fraser	Charles	27 th October 1852	12
Freeman	William	29 th Oct 1848	16
Freeman	James	25 th March 1857	10

117
I am in receipt of your No 1947 dated 24 Dec 1947 forwarding a copy of your letter no 1947 of the same date to the address of Colonel Block Lt Col to Govt Punjab Sect 7 Dept.

- In para 5 of your letter you recommended that boys above 12 years of age should devote an hour or a half to study in the evening. There are about 160 boys & girls over this age.
3. During the winter months this measure would add considerably to the cost of fuel & lighting as well as to the risk of fire.
 4. It should be pointed out that the Tutorials who would have to supervise these boys are already engaged in evening study throughout the week & that it will always be necessary to detail orderlies to maintain order in the various dormitories when they are occupied. The Tutorials retire at 9.15 and all the boys rise at this time of the year at 6.30.
 5. If a rule be framed for the purpose the hostel - a duty might reasonably be performed the private reading of boys over it during the evening provided one of the play rooms be fitted up with desks like those supplied for the use of Tutorials. A large stove would have to be set up in a safe part of the building.

struction of band boys out of school hours
can receive practical notice.

Two classes are taught instrumental
music - the beginners & those who can
play their parts - & clearly both classes
cannot practise or be conducted by one
man at the same time.

Now can they practise in their barracks
with advantage except when the rest of
the boys, nearly 200, are engaged in school.
If the change you propose were made, the
band practice would interfere with clothing
& working arrangements with meals, with
postings for duty, &c, & the boys themselves
could scarcely be expected to give their
attention to their work which they do now.
Under such circumstances many of them would
refuse to practise at all.

In the opinion of the management this
sort of technical instruction is just as im-
portant a part of training for the class of
boys received into the system as any
ordinary lesson given in the school room.
It is in fact of higher importance than in
many instances the boys as employed are
acquiring and applying useful knowledge
that may become the means of their earning a

usefulness.

10. Your reputation indeed, rests on insufficient grounds: for so far from the band boys falling behind their class fellows in elementary subjects it would appear that the latter point the other way.
11. In instance, it is satisfactory to notice that of the 15 boys noted in Appendix G at page 48 of the last published Report, five left the school direct from the 1st class & three from the monitor class. The first boy on that list was the Head Monitor & he left Sarawak to take up an appointment as a Schoolmaster.
12. Since that return was submitted for the information of Sir & ten more boys have left school from the Band. One of these was Fluke the late Head Monitor who passed in Penang with much credit: & as many as six were belonged to the upper classes.
13. The present Head Monitor belongs to the Band.
14. The Band is absent from ordinary school work for practice only two afternoons in the week, from 4 to 6 o'clock - a short hour: and some have been looking

new page -
School Subject.

15. If it be necessary to add to the number of school hours this can easily be done by discontinuing the Wednesday half holiday to which no reference whatever is made in Rule 35. There would be plenty of time after 4 o'clock in the summer months for recreation purposes.

16. I may remark with the concurrence of the Medical Officer that the half holiday in the middle of the week is during the hot weather & rains 'inconvenient' to the health of the children. It is certainly against all the departmental instructions & strains both work & discipline.

17. The Saturday half holiday with an occasional holiday when weather permits and the regular vacations ought to be sufficient.

18. The School hours are
7.30 to 8.15 for four mornings for boys
9.30 to 12 for boys & during the
hot weather the attendance
is minimal
for the boys
9 to 4 for four days for the
girls.

140/6

Sir

14th Jan 41

I have the honor to forward a letter in original from Miss Anna Carl. Esq^r requesting an extension of leave to the 24th Inst & to recommend the same for your favourable consideration

I have etc

Signed, J. Gole

Principal

146

Sir

14th Jan 41

I have the honor to forward a note received from Mr J. B. Esq^r of the Weymouth requesting extension of leave "without pay or family allowance" till 14th March 41 & recommend that leave be granted till 14th February only, in order that arrangements may be made to fill up vacancies in the Dept

As Mr B. has not returned after his month's privilege leave requiring whether the rule will allow him to draw pay for the time he has been absent

I have etc

Signed, J. Gole

Principal

has
has
with
of
has
the
right
where
is he
the
has

180

Sir

17th Jan^y 1874

In continuation of No 142
of 11th Dec^r 73 & with reference
to No 149 of this days date, I
have the honor to state that Messrs
Seymour Head has been appointed
Acting Clerk from this date on the
pay that will be passed by
the Controller of Military Accounts

Rs 25 half of present salary
Rs 45 half of Clerks salary
Total Rs 70

Respectfully
Yours etc

Wm. B. ...

Lieut^{nt} Col. ...

Forwarding Copy of Proceedings of Comm^{tee}
of Guardians assembled on 14th Nov 73
18 Jan 74

Forwarding Copy of Proceedings of Comm^{tee}
of Guardians assembled on 8th Jan 74
18 Jan 74

22nd Jan 74

Reports that in consequence
of her confinement Mrs. ...
will not be able
to attend to her duties from the
21st Jan to the 31st Feb inclusive
& that pay will be issued to her
as was done in the case of Mrs.

Miller in similar cases
If necessary the months previously
leave will be applied for
I have etc
1201 Spole Pen

84
My dear Major Staley
Send you the accompanying
letter regarding Miss Scanton & I must
think so deserving a person may be
again recommended for an increase of
Salary
Her name has been before higher
authorities for years on account of her
long & faithful service
I remain etc
25.1.78 1201 Spole

X
My dear Mr Cole
Miss Scanton has again
begged me to enquire if anything has
been done or is likely to be done with
reference to her promised increment of
Salary. She has now waited six months
a whole year during which she has
worked hard & for months during the
epidemic did not spare herself night
or day - She is now much discouraged
& dissatisfied feeling that she is the
worst paid official in the City after nearly
20 years service. I certainly think her
position must be discouraging when we

From the Barracks get at least 1/2
per day (1/2 per mess) & her
food & beer. I trust that something
may soon be arranged

[Signature]
(S) H. H. H.

185-

12th Feb 48
Sir — I have the honor to acknowledge
the receipt of your No 975-47.
24th Oct. & to state in reply that
the firing of the gun has been suspen-
ded from this date pending further
instructions on the subject

2 A Copy of the report of the
Commissary of Ordnance is enclosed
& the gun has been repaired & returned

3 The second gun will be sent
you as soon as possible

4 Request is sanctioned for the
firing of the said gun some time
as in a large destination like this
it may be considered a necessity

I have etc
(S) J. J. J.
Principal

186

Forwarding Proceedings of
Committee of Guardians of
12th Feb 1848

187 Sir

18. 2. 78
Mrs. Burgess

I have the honor to recommend that privilege leave from the 21st Jan to 21st Feb 1878 be granted to Mrs Burgess Class Mistress Girls School on urgent private affairs

Yours etc

(Sd) Hole Principal

Sir

188
25. 2. 78
Mrs. Burgess

In forwarding the accompanying medical certificate of Mrs Burgess Class Schoolmistress I have the honor to state that Mrs Burgess resumed her duties on Wednesday morning last but since that date has been under medical treatment

In front of sick leave being granted requests instructions as to what day of absence from what date

Yours etc

(Sd) Hole Principal

To J P Instructor

Sir

189
14. 3. 78
Sant Lal

In reply to your No 320 of 20th Feb I have the honor to state that Sant Lal is a candidate for the Anglo Vernacular & that he wishes to appear before the Examination board to be held at Umballa

190
11. 3. 70
Ferreus

Sir
In reply to your letter
No 423 of 4th Inst I have
the honor to state that
the date of the Committee
of Guardians proceedings
& the forwarding dates
were

14th Nov 76

&
No 120 of 21st Nov 76
Respectively
I am Sir etc

191
13. 3. 78
Committee

Sir
I have the honor to
forward herewith a copy
of the proceedings of the
Committee of Guardians
assembled at this Institution
on the 12th Inst
I am Sir etc

192
23. 3. 78
Ansell

Sir
I have the honor to report
that Corp^l Ansell has been
directed to join the 1st London
Battalion on the
1st Division in accordance
with the instructions received
from the Supreme Gov^l
I have Sir
Rd. Holl

193
23.3.48

Sir
I have the honor to state
report that Sep^t Carruthers &
Mr. Carruthers have been appointed
Asst^l Sep^t & Maha from the 1st
Division with the concurrence of
Officer commanding G^o. Signtanda
see attached letter

Request Sanction
(W) I Call

Sir
With reference to your No 201
of 2nd Ulhins I have to report that
Mr. Binje has failed to join his
Association Appointment on account
of being engaged by Messrs Norton &
Co. Amballa as manager of their
business in that station
He has written his discharge
from the Army

Sep^t Deud who has
acted as Clerk from the 16th Dec^r
will continue to officiate while
Sub conductor Willy's name is born
in the list of Establishment

Forwards Memo to be
from Med Officer with reference to
the resignation of Mr. Deud &
requests that it may be accepted
on the conditions therein named

I have etc

194
23.3.48
Binje & Binje

195
11. 4. 78

Sir I have the honor to forward
proceedings of Committee of
Guardians assembled at Sanam
on the 9th April 78

I have etc

(14)

Hole

196
8. 4. 78

Sir
With reference to previous
correspondence regarding
the erection of a new school
room for boys at Sanam
I respectfully beg that the
Hon^{ble} the Genl Com^r may be
solicited to order that plans
and estimates for this very
urgent work may be proceed
with in view to allotting a
grant during the current year
for the collection of material
& the preparation of site

2 There are 2 schemes under
consideration, one is for a
new building, the other is
for restoring & improving the
old building

3 In accordance with instructions
from higher authorities, Mr
Leopold van Ey Ingeener of
the Hill Road Division submitted
a scheme which was not approved

... account of a proposal to convert the basement story of the building into tanks for the storage of water.

At the same time the General Plans for the school rooms were suitable & satisfactory. To Mr. Clarkson & Mr. Fox the successor of Mr. Teopoll it was suggested that the basement story ought to be retained in the plans in order to prevent extensive cuttings as well as to secure the following advantages, viz,

A To give the school which would face the parade ground a commanding front.

B To give elevation by which means shade would be thrown over part of the play ground & the expense of play sheds would be saved, &

C To open out the boys barracks which had been so badly constructed that clothing rooms impede ventilation, while drains & bath room affording inefficient accommodation approach to near the dormitories & disfigure the entrance to the Department.

5 Mr. Fox has been good enough to furnish the accompanying plan & sections to meet the Commission

requirements, but the scheme must of course, remain in its present imperfect state until the Gov. may please to decide whether a new school is to be built or whether the old one is to be utilized.

The Sup Engineer, Major Mackey, examined the existing school room last August, & the walls were then in some places left exposed for the inspection of the Civil Gov. in the following October.

They have since been examined by the same Sup Engineer (McAndrew) & it should be pointed out that there are no such wall walls built now by the I.R.D. men for out offices. They consist of unworked stone set in mud & are covered inside & outside with plaster.

I do not recommend that extensive alterations should be made in the present building and especially as the best schooling would have to be stopped or carried on at immense inconvenience for months at a stretch, & in the end the cost of such a project

together with the cost of play sheds
and improved lavatories would
surely exceed the entire amount
for the new & commodious building
as arranged for in the accomp.

tracing.
9. As regards ^{the probable} cost of the
building to which the Enclosure
refer the Ex Engineer estimate
it at Rs. 33000 allowing
4/0 per foot; or at Rs. 43000 allowing
5/1 per foot

10. This ~~same~~ sum is not
extraneous when compared
with the expenditure that was
incurred by the erection of the
Girls School during the years
1871-2 - 72-3 - 73 & 4 viz

Rs. 3356 & a further sum
of Rs. 1300. I am not aware
that these figures include the
cost of cutting the hole &
preparing site

In conclusion I beg to point
out that the existing building
will be required for other purposes
such as for printing, telegraphs
band practice; & that fifteen years
have now elapsed since it
was first reported as unsuitable
for a school room. I beg to
of Committee on 20 August 68
I am, Sir, &c.

194
15.4.48

With reference to this Office
No 66 of 4th Dept 69, help
to be rendered of the leave
of Mr. Miller granted to Mr.
& Mrs. Miller was under the
old or new rule.

198
15.4.48
Mr. Willy

Sir
The Clerk (Mr. Miller) leave
of absence having expired on
the 7th March help to be informed
whether any extension has been
granted & whether the amount
of his gratuity which has reached
this Office has any foundation.
I have the honor etc
12, Hotel Niagara

199
23.5.48
Bakery

Sir
In reply to No 44 of
22/4/48 I have the honor to
state that the Bakery is
a Government building but
that the two Officers' Stores
in the Annex were erected
by Xavi Phun.
The Bakery has
lately been handed over
to the 1st Div. & is now
in use by them as a
store room.
I am etc

200
24.5.78

To
I have the honor in compliance
with your No 849 of 21 May
78 to forward Extract from
Proceedings of Committee
assembled at Sanawun on
the 20 August 1873
I have etc

201
24.5.78

To
I have the honor in com-
pliance with your No 881 of
21 May 78 to forward a copy
of Com-mun-sary of Ordnance
No 712 of 3 Dec 77 it being
the only report on the R3 form
in this Office
I have etc

202
25.5.78

To
I have the honor to
recount that privilege leave
of absence for one month
(from 14 May to 13 June)
is granted to Mr Wright
Band Instructor of the Regt.

203
3.6.78

To
I have the honor in complian-
ce with your No 942 of 29 Oct.
to forward a statement showing
the eyes of the former Mr. Clayton
Sanawun on the 1st April 78
I have etc

D.O.
204
4.6.78

My dear Major Holroyd

You will see in my report that I have taken notice of a remark which Mr Cooke has casually or otherwise made in his report where he states that the Principal of this Establishment takes no share in direct tuition work - If it were Mr Cooke's aim merely to give as much credit as possible to the duly appointed teacher that I have nothing further to say about the matter but if it was his intention to imply that when engaged in tuition for his very special office I was given to understand that the ordinary work of a Schoolmaster would be expected from me, he is very much mistaken & I cannot but object to his expression.

The work really allotted to me I have ever tried to do

It has lately been found necessary in England to lay down rules for the guidance of Inspectors of Schools because they began to go out of their own province by teaching on that of Managers, & they to

point out that contrary to all
precedents the present report
of Mr Cooke touches on ground
that has been entrusted to
myself. I ~~request~~ refer
particularly to his suggestion
that the schooling should be
at one sitting, an arrangement
that would not only destroy
the character of their pupils
but which would throw the
whole place into confusion.

I presume that my
own proper duty in respect
to the various departments of the
Academy is that of active
superintension over them all: & as
I fully went into this question
in this office letter No 46 of
May 1842 it may not be
necessary to re-open it.

It was my request at
the time that that letter sh^d
be considered by higher authority
in order that my position &
duties should be rightly defined
& also in order that any
attempt to bring discredit on
my letters might be promptly
checked. On looking over that
letter I see no necessity for
altering any of it. Yours

When Sir J. M. Good was
L. Gov. he wisely decided
that no rules should be
laid down to fetter the
action of the Head of this
Asylum. In deference however
to the wishes of Sir A. Davis
& as a temporary measure
I afterwards took it
upon myself to assist
in the boys school while
that particular school was
in a backward state.

But owing to interference
of all kinds as well as
to the fact that some of
the officials began to
take advantage of my
absence from their depart-
ments at fixed hours
I was obliged to resign
my inability to continue
the practice of direct
teaching as I had my own
duties to attend to.

I should however
be sorry to suppose that
the schools do not occupy
my best attention & for
you to imagine that I
am unwilling to give
help where it is needed
is really necessary & we

Men tried to make the
Printing Office help on the
work in both Schools as
may be proved by the type
books that I had compiled
for the use of the teachers

Just now Mr Miller
traces 2 Classes & he has
four monitors & occasionally
2 monitors to help him

Mr Bonard has two
Classes & two monitors. Mr
Hart has 2 Classes & 4 monitors
& so on.

If there be any
mistake about the Principals
position here let it be all
means be set right, or if
it be considered necessary
to restore him of any duties
that he has to do in order
that he may perform others
let the matter be distinctly
understood.

At any rate I shall
feel much obliged to you if
you will kindly see that I am
not ~~subjected~~ subjected to further
annoyance. If Gov' be please
to decide that I am to be
graded with Superior Education
Officers who have far less

work than I have to do
or if 'God' decide that
I am to do my own,
legitimate work in the best
way I can, I shall in either
case be content

With regard to para
14 of the Official letter quoted
above I wish to inform you
that in ~~June~~ June 1873 I
asked permission from Sir
A. Davis through Col Black to
have a few sermons printed
at the 'Ceylon Press'. He
offered no objection provided
no expence was incurred by
Gov. The conditions were
observed; a few sermons
were printed for presentation
to Ex-papils & by this cheap
post I have sent a copy
to Lahore for registration

I remain
Yours faithfully
H. P. H.

265
10. 6. 98

Sir

In reply to your
letter of 5th Inst I have the
honor to request a copy
of the No 947 Form referred
to as it cannot be found
in this Office

Sauwast.

Sir.

I have the honor to forward
for your disposal a letter
in original received from the
Deputy Commissioner of Umballa
regarding exclusion of leave to
Munshi Achar Mass & to state
that the leave on which he is
now absent expires 12th day.

I have the honor to be

Sir

Your obedient servant

Sauwast. 14. 6. 98. Hole Principal.

200
17. 6. 98

1. 1. 78

C. H. Cooke Esq.
Asst. Secy.
Sinhala

P.S. - Copy sent for comment to the Genl. Department.

My dear friend

In reply to your letter of the 13th I do not understand why you should have to deal with the question of punishments.

By the 8th of our rules the duty of drawing up regulations for the management of both the Educational & Domestic Departments of the Ceylon has been already entrusted to the Principal.

I shall of course be much obliged to you or to any one else who may be in a position to point out defect, but I suppose I must bear my own responsibilities.

I understood you to say that Miss Holroyd had asked you to draw up rules for the Master or duty. I shall of course be glad to consider them.

I may here inform you that I have taken exception at one or two remarks that appear in your report; & I have done so because it appears to me that you had gone out of your own province to touch on some as manager.

Sir

In continuation of this office
No 206 of 14th Inst. I beg to forward
a second letter recd from the
Deputy Commr at Amballa
with reference to Achru Mall
for disposal.

I have the honor to be

Sir

Your obt^d Servant

W. G. ...

207
18.6.78

Sir

With reference to para 4
of letter from Gov of India
G.O. Dept to the Secy Secy to
the Punjab No 944 dt Fort St
the 22nd February 1878 I have
the honor to report that it
will be most impolitic to
reduce the salary of the Clerk
of the Lawrence Military Agency
to a sum less than Rs 150
per mensem.

The late Clerk (Sub C. Kelly)
was Rs 150 & a personal letter
of Rs 14 & as the duties of the
Clerk are of a very responsible
character & as he is excluded
the chances of promotion to the
Warrant grade or of periodical
increase of salary, it wd
be unwise to lower the rate

208
18.6.78

of post that has been duly
sanctioned

I am at a loss
to understand on what
grounds it has been proposed
to lower the salary of the
Clerk; if it be on account
of a Telegraph Instructor
having been appointed I
respectfully submit that
the correspondence in connection
with the formation of Telegraph
Classes has increased the work
of the Clerk & that it can
in no wise lessen it

Sir

I have the honor to forward
a letter from Major Gordon
D. Com^d of Umballa with
reference to Munshi Achra Mull
& beg to state that he has been
informed that the post of
Munshi at the Asylum will
be kept open to the end of the
month of July only for Achra
Mull

Please Cancel his Office
No 206 of 17th Inst

(w) Hole

209
19.6.78

210
21.6.70

Sir,

With reference to your No 1018
of 15th Inst. I have the honor
to state that the Herbert Edwards
Scholarship for the year 1870
has been awarded to Samuel
Tivian. I have the honor,

Yours
Sir
Your obt^d Servant
Hole Priin

211
24.6.70

Sir

I have the honor to forward
extract from Medical Officer's
Report regarding the English
Boots supplied to the Cleypum
in reply to his No 512 of
22 March 70 & to state that
Dr De Meuzis' recipe for making
Boots of Native Manufacture
practically is being used with
very fair success.

212
25.6.70

Sir

I have the honor to
acknowledge to this Office Memo
No 110 of 31st March 70 & your
Memo No 110 of 10th
June 70 to request sanction
to issue a report to be printed
and sent from the 1st April
to having passed the necessary

213
25-6-78

Sir
I have the honor to forward
a copy of proceedings of
Committee of Enquiry as per
for me order Commission of
13 old Iron Com. Officer
to request that authority
may be issued to return
the whole of the stocks &
their connection to the Foreign
Arsenal. In their present
condition they are utterly useless
& only an encumbrance to
the Arsenal

They are of obsolete
pattern (Brown Bess smooth
bore) & too heavy to be used
by the older boys in case of
emergency, they would be
also useless if recovered on
account of the want of
bullet moulds & the requisite
ammunition.

I am etc

214
25-6-78

In reference to your No
43 of 14th October 78 I have
the honor to forward a copy
from the Arsenal Commission
Report for the year ending
31st March 1878

I am etc

215
25.6.78

Sir
I have the honor to request
you will be good enough to
order the issue of the full
sanctioned salary of the School
Supt. of the 1st Div from the
1st April viz Rs 2500

Mr. Powell has been serving
the Institute over 7 years & of
which he has been the Senior
School Supt. He is also in his
20th year of Army Service &
well deserving of reward

216
10.7.78

Sir

I have the honor in compliance
with your No 1046 to enclose a
list of wards of the Asylum
who are desirous of obtaining
employment. Principal J. Cole.

217
10.7.78

Sir

I have the honor to forward
letter No 34c dt 8th July 78
from the Medical Officer in
charge of the Asylum on the
subject of Filters and to request
that authority may be obtained
for the supply of 6 M³ Manganese
filters from the P.W. Dept - the necessary
instructions from the Commissioner

210

Sir
 I have the honor to request
 you will be good enough
 to sanction the retention
 of Sgt Wason in his appoint^{ment}
 as Steward of the Detachment
 after the receipt of his
 discharge from the Army
 for which he is applying
 to the Regimental Authority;
 Sgt Wason has 28
 years Army Service 16 as
 a Sergeant & has served the
 Institution for the last 4 years
 3 as Steward
 Yours etc
 W. G. G. G.

214
14. 5. 70 P

Sir
 with reference to para 3 of letter
 No 125 dated 15th May 1878 from the
 off^{ce} Secy. to the Gov^t of India Home
 Department to the Secy to the Gov^t of
 the Punjab and also in support of the
 scheme for the establishment of a
 dairy farm as suggested in paras
 52-61 of the Annual Report for 1876-
 77 I have the honor to submit for
 favourable consideration the following
 definite proposals in view to providing
 this large Institution with an improved
 supply of butter and milk.

2. As there are insuperable difficulties in the way of starting a Govt^y dairy on the Sarawak estate, I strongly recommend that the measure may be set apart within the neighbouring confinement of Kusanli in connection with the Commiss^y Dept^y. I mention the Commiss^y Dept^y because the Asylum is already dependent on it for bread and meat and also because the work of a dairy is not altogether new to it as I understand that the Govt^y one carried on at Seropore is no longer an experiment but a success.

3. There is Govt^y land available in Kusanli which could well be utilised for the purpose now required. It contains a few acres of grazing ground & one portion of it known as the Company garden contains a perennial stream that is now running low.

4. Were the suitable sheds for stall-fed milk cows could be erected & here there would be in consequence accumulated an abundance of manure for garden operations. There also a piggery and a poultry yard could be maintained at moderate cost as a brewery is close at hand where grains were

procurable at a cheap rate.

5 A little higher up the hill-side are a few Boots buildings that were formerly occupied by the students & teachers of the late Normal School.

6 These buildings being on the east of Kasauli and well away from the barracks could easily be altered for dairy purposes they are within easy distance of the Asylum.

7 The management of the Public dairy if one be established could reasonably be entrusted to the Commissary Authority who have a steam-mill-go-down & slaughter house etc in the neighbourhood. It also should be pointed out that any surplus of milk or butter would then be available for the Kasauli Hospital and in payment for the residents of the station generally. At Simla as there would be no such market.

8 If it be objected that the waste land outlying the Company's garden will not produce sufficient grass the usual practice of employing grass-cutters to bring it from a distance could be resorted to when it is scarce.

I would however suggest that all cows belonging to the cloths when not in milk should be cared for by the branch estab^{ts} of the Comm^{ts} Dept. in Kalka where there are cattle sheds and a large madau part of which might be brought under cultivation for the supply of beet & lucerne - I mean that part of the Gov^t ground which is not exposed to the action of mountain torrents or native enterprise might be encouraged to supply any growing demand of the produce farm.

All this fairly considered it will be seen that it is quite feasible to establish a Gov^t dairy for the common benefit of Kasauli & Sanawat and especially as these places are only a mile or so apart. As regards its probable cost the Comm^{ts} Dept^{ts} might perhaps be satisfied with the estimate already brought to notice in para 58 of the Asylum Annual Report together with a further increase of cost on account of the pig sty and poultry yard.

It only remains for me to recommend that care should be taken for the cattle stalls dairy &c to be designed on approved principles.

For instance; The cow-houses should be well ventilated the different stalls should be paved & sloped towards the feet of the cattle where there should be a gutter to carry off urine &c to a pit outside.

Arrangements should be made to have the cows regularly groomed as this will help to keep them in health & increase the quantity of milk.

As for the dairy it should be constructed so that the temperature within may be kept as equal as possible.

As the greatest cleanliness is necessary, the walls inside & the ceiling should be painted while the flooring should be made to resist water. Double windows are recommended for the winter months & suitable rooms should be set apart for churning, scrubbing utensils &c. A tank connected with a boiler for hot-water & with a sink with cold-water laid on, is indispensable.

My dear Major Holroyd

If you have the Annual Report under review you may like to consider the enclosure in connection with paras 33 & 34

Mr Cooke I think mentions fourteen as the number of boys in the 1st class if so, four have since been rejected by the 1st Authorities because they were unable to pass the preliminary examination

In my opinion there should be at least 2 promotions in the school every year. Mr Cooke however seemed to think that one would be sufficient so I do not press the matter at present

There are two dangers to be guarded against: one that each inspector is almost sure to take a one-sided view of questions that affect his own dept. the other that the various officials should be tempted to work chiefly with the object of pleasing their own particular Inspector

My wish is for all to work from a sense of duty & from a common aim & purpose. It is also that in all reason

222
31.7.48

222

1.8.48

The management should not
be questioned in any way
since I have ever been ^{quite} ~~gladly~~
quite prepared to bear all need-
ful responsibility.

The place has been
run for a long time in a
settled state; & while its
interests are committed to
my care I must ask the
Lavor, if not claim the right
to be allowed to consider
all measures that may be
recommended for adoption
otherwise the Staff will be
discouraged & our work
suffer.

Remain
Yours faithfully
W. H. Hale

In reply your No 1 C of
30th ultimo I have to honor
to state that an allusion
was made to the Murree
Asylum & the Mayo Institute
Simla. With reference to para
16 of the Asylum Annual
Report please add as follows
to the word diet, "except butter
& milk".

224
T. P. 70

Sir
I have the honor to forward an extract from letter No. 2339 C dt. 25th Ult from the Ady Gen reporting the death of Sub Cond^r R. Wilby Clerk of the Asylum & to request that Serj Read who has acted in that capacity since 17th Dec '77 last on half salary may be confirmed in the appointment with the full sanctioned salary viz Rs 150

2 Serj Read in drawing the full pay of the post will still be in receipt of over Rs 200 per annum less than his two predecessors, viz the personal allowance drawn by Sub Cond^r Wilby & Serj Benji of Rs 17/3/- per mensem

I have etc
101 H/6

Sir
With reference to your No 20 of yesterday date I have the honor to forward Medical Certificate of Mr^s Burgess & to state the Head Master will arrange for the monitoresses to carry on Mr^s Burgess' School duties.

I have etc.
Prim: H/6.

225
T. P. 70

226
21.8.78

I have the honor to acknowledge your letter, No 1424, dt. the 10th of the Current month, & its enclosures

2- As regards the rules drawn up by yourself in communication with the Inspector of Schools of the Umballa Circle, I regret to report that as they stand they are unsuitable for this establishment impracticable & incomplete

3- They have, however, been read over with the teachers of the four schools in view of ascertaining from what date it would be expedient for the management to issue the said rules for compliance

4- As regards the Girls Dept the rules would evidently become a dead letter, or, if they were enforced their tendency would be to upset discipline & not to maintain it

5- It so happens that all the Schoolmistresses are physically unfit to undertake the extra duty to the extent you specify. They are married women & have their own domestic duties arrangements to mind. Some of them were recently girls in the

School were under the orders of the Head Master, & Mrs. Mellor the Head Mistress, has intimated in person, as well as through her husband that the rules a question do not apply to her at all

6 As regards the boys' Apartment the Assistant Masters in a very temperate letter plead their inability to carry out the details of your second rule without having their strength overtaxed & becoming incapacitated for school work: & I beg to endorse their statement that there is at present "no accommodation or convenience of any kind suitable for a Master while he is away from his quarters looking after the boys"

7 They remark that the introduction of your rules "may lead to an interruption of the harmony that has prevailed" between the Non-Com^o Officers & themselves ever since they the teachers joined the Institution & The Assistant Masters respectfully ask for 5, 2, a rule IV to be reconsidered

as they know from experience that
in a large school the good order
& the class is sure to suffer if
the authority be vested in the
person who has charge of it & who
is held responsible for its progress

9 On looking over the school
offences, v. e. offences committed
in the school-room during the hours
set apart for instruction, I observe
that in the last two months
as many as 446 cases have
been relegated to the sergeants
by the Head Master to be punished
in barracks as he could not
reasonably be expected to deal
personally with them himself

10 I do not think it ad-
visable that troublesome boys should
have to attend roll-call or
that they should be detailed
for extra duty, for inattention
in school or for failing in doing
a run etc, such a system causes
endless inconvenience, & besides
causing dissatisfaction to the play
ground it induces idleness, in-
solence & disobedience

11 In addition to these 446 cases
I remark that during the last
2 months as many as 323 boys
have received corporal punishment
from the head master for school

Hence the total number of strokes being 909 as per annexed return.

Classes	1	2	3	4	5	6	Total
Strength	26	17	25	24	36	31	
Number punished	32	41	43	97	54	57	323
Aggregate no of strokes	86	122	123	287	145	146	909

I am of opinion there would be less punishment in classes 3, 4, 5, & 6 if the two assistants in charge of them were vested with authority to use the regulation strap within certain limits at stated times & with the concurrence of the Head Master.

It is within the rights of my duty to point out that the question of altering our arrangements has not arisen from any particular need of change so much as from indefinite statements having appeared in official reports without sufficient discussion beforehand. I respectfully submit that matters of administrative detail should always be left to the management unless it be clearly shown that much is to be ~~checked~~ checked.

and that evils really exist to
be mitigated.

As manager of an
Institution I am of course ready
to admit that all arrangements
however perfect they may appear
are open to improvement. I

quite agree for instance with
the following general principles
which we hold in common,
& which commend themselves to
every person who is competent
to judge in such matters, viz.

- 1 That there should be
a Master & Mistress on duty.
- 2 That the position of the
teachers should be duly recognized
- 3 That there should be
no excess of punishment.
- 4 That there should be as
few persons as possible authorized
to administer corporal punishment.

And all this has long ago
been arranged to the satisfaction
of officials by myself, for
the rules at which you took
exception were at once amended
& that too with the favorable
results notified in the Annual
Report. But since schools
like individual scholars vary in
character from time to time, rules
must occasionally be reshaped,

And Discretionary power must be applied. Sometimes the frequent use of corporal punishment becomes a necessity. Very often it is due to the fact that those in authority have been weighed with unreasonable restrictions, a state of affairs which boys are by no means slow to take advantage of.

It is on this account that on my own responsibility I arranged & must ask to be permitted to arrange for a responsible person to award punishment when necessary to a refractory boy or girl in barrack & especially during the holidays, otherwise discipline cannot be maintained.

Under the circumstances now brought to notice I beg to suggest that with the permission of the Genl Govr your Rules may be submitted to the Committee of Guardians for opinion as to them as well as to myself has been entrusted the local superintendence of this Institution vide Rules III. IV. V. VII & VIII.

I have etc

Wm J. G. Principal

227
29. 8. 78

Sir
The Hon. Examiners having objected to the pay of the Clerk for want of Authority, I have the honor to request I may be furnished with an early reply to my No 224 of 7th Aug

228
2. 9. 78

Sir
I have the honor to forward an amended Certificate from the Med Officer of the Asylum in connection with the leave of Mr. Burgess West Indies as directed in your No 10 C of 20 July

229
4. 9. 78

Sir
With reference to memo No 1663 dt 13. July 78 from the Secy to Govt of Punjab M^{rs} Department & your No 1520, and in continuation of this Office No 176 dt 4 Jan 78 I have the honor to state, that, outfits have been provided for boys & girls on leaving the Asylum for situations at the Govt expense ever since the Asylum became a public Institution. They were formerly charged in bills which were duly signed, countersigned, & audited in the Office of the Director of Public Instruction,

229
7. 9. 78

Military Secretary, + Accountant
General, Punjab. Since the Govt.
has been placed in the Military
Dept. outfits have been charged
in the monthly bills + passed
by the Pay Examiner + Controller
of Military Accounts, Calcutta.
They have been regularly budgeted
for + referred to in the Army
Reports. I can at present quote
no Govt. order for the supply of
these necessary outfits + now beg to
suggest that orders be obtained
at the Mount Abu Army
outfits are provided on a very
liberal scale viz from Rs 100 to
250. I beg to recommend that a
liberal scale be laid down for the
children who obtain direct
appointments from this Asylum
and also that in each case
the outfit be supplemented by a
gratuity to the value of Rs 20.
in view to encouraging the
children + preventing
them when starting in life from
falling into debt.

230
20. 9. 78

Sir
I have the honor in reply
to your No 29c to forward
a note received from the
Medical Officer in Charge with
reference to accompanying
Medical Certificate

I have etc
1st/1st Hole Princp

231
23. 9. 78

Sir
I have the honor to forward
Objection Statement No ^{B & P}₇₄
dt 14th August 78 & to request
that the Pay Examiner may be
directed to pass the pay
sanctioned for the Clerk in
your 1511 dt 27th Ult.

I have etc
Hole Princp

232
24. 9. 78

Sir
I have the honor in
compliance with your No
32 C dt 21st Inst to return
the Medical Certificate duly
signed by the Medical Officer
as requested. I have etc.

233
24.9.90

Sir
I have the honor to forward
copy of letter No 23184 of 17: Dec
from Ex. En. H.C. Div from which it
will be seen that no allowance
has been made or estimated for
during the present year for the
cutting & clearing of the jungle
in and around the Asylum grounds

2 The usual estimate by the
P & D authorities is as follows

R. Roads Rs 504

C. Jungle - 150

Total 654

3 As the Asylum has this
year been visited by typhoid fever
all necessary precautions have
been taken for the cutting & clearing
of the jungle in the grounds of the
Institution

4 I have therefore to request
that you will authorize ex-
penditure for this purpose pro-
vided it does not exceed
Rs 1500

I have etc

(20)

J. G. ...
Principal

...

234
12.10.78.

Sir
In reply to your No 87
dt 24th Ultimo has the honor
to state that the Dechree School
for training Engineering Apprentices
is a Govt Institution in Bengal
all information connected with
which is contained in the
accompanying papers which
should be ~~returned~~ returned
to this office after perusal.

I have etc

signed

Hole. In:

235
12.10.78

Sir.
I have the honor to state in
reply to your No 87 dated
23rd Ultimo that I am of
opinion that the helmet worn
by the Boys of the Asylum is the
most serviceable + most suitable
that can be obtained at the
price viz annas fourteen each.
No ill effects appear to have
resulted from the present shape
but there will be no objection
to alter it. The helmet be not
made unsightly. The regimental
pattern is heavy + costly + it is
much more adapted to harbour
vermine than the helmet worn
at the asylum.

235

It is occasionally been brought to notice that a boy to please himself has appeared has appeared on the play-ground bare-headed but this is likely to occur no matter what the shape of a helmet may be.

The helmets have long since been provided with white covers & on parade they look very becoming & neat.

I have etc.

Signed

Hole. Prin.

Sir

With reference to your No 22c dated 9th Ultimo I have the honor to forward a copy of an Asylum regulation regarding the working of the Fire Engine which belongs to this Institution. It is to report that when the boys cannot be regularly spared from their studies or other duties to practise the Engine, the Engine is to be practised by part of the native establishment under the supervision of the Steward every Saturday morning before they are detailed by him for other ordinary work.

236
12.10.78

Mobilisation order. 14 July. 78.

Under the direction of the
Steward the Fire Engine is to be
exercised once a week alternately
by the Elder wards of the 1st & 2nd
Divisions & by the native establishment.
The Boys should be ready for this
work at 7 a.m. every other
Saturday & be marched to the
Fire Engine by the Serjeant Major 2nd Div.

Sir

I have the honor to forward
a complete list of names of
wards as called for in his No 48 C
of yesterday's date.

257
12.10.78

Sir

In reply to your letter No 449
C dated Simla the 14th August
1898 from Secy to Govt Punjab
Milly Dept to your address
forwarded to this office under
cover of your No 1539 of the
2, Idem I have the honor to
remark with reference to para 2
that all the arrangements
for purchasing boots in England
for the wards of this Asylum
appear to have been made by

238
12.10.78

the Home authorities on
indent submitted through
your own Office + that of the
Military Secretary

Some of the boots supplied
required to be repaired after
being in use only two months
probably because they were
machine made + turned out
by young hands.

As regards para 3 the indent
were complied with only in
part + the children would have
had to go barefooted had the
manager departed solely on
England. The obvious measure to
take was to have recourse to a
native Contractor.

It should be stated that the
Contractor was changed + that
for months there have been very
few complaints indeed although of
course occasional complaints may
be expected under any system.

At the same time English boots are
no doubt preferable to those of
native leather + if the Gov will be
pleased to sanction the arrangements
they can be procured through some
neighbouring European Firm such as
Messrs Norton + Co. of Mumbai + Karachi.

With reference to the misc wires
noted in para 4 they were
made up publicly at the
Asylum Stores + applied
under the supervision of the
Steward with the knowledge
of the Med: Officer + of every
other official who took an
interest in the experiment.
It should however be
pointed out, that the misc wire
costs about Rps 37 a month
with great economy.

10 of ward monitors in 10

Monitors Class

S. Vivian . 14. Record for 10
J. O'Reilly 14.
C. Rogers 14.
W. Greenwood 18.
W. Hawkins 14.
P. Clarke 14.
M. Staloran 16.
L. Meagher 14.
H. Shaw 16.
J. Rolfe 18.
W. Finnislon 13.
G. Furrington 14.

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no doubt preferable to those of
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pleased to sanction the arrangements
they can be procured through some
neighbouring European Firm such as
Messrs Norton + Co. of Mumbai + Calcutta.

With reference to the mixtures noted in para 4 they were made up publicly at the Asylum Stores & applied under the supervision of the Steward with the knowledge of the Med. Officer & 14- another official who took an interest in the experiment. It should however be pointed out that the mixture costs about Rs 37 a month with great economy.

No. of wards mentioned in

Monitors Class.

S. Siviam . 14. Passed for School
J. O'Reilly 14.
C. Rogers 14.
W. Greenwood 18.
W. Sawkins 14.
P. Clarke 14.
W. Salloran 16.
D. Meagher 14.
H. Shaw 16.
J. Rollo 18.
W. Finnislow 13.
G. Furrington 14.

First Class.

Names.	Ages	
R. Shaw.	15.	Telegraph Class
J. Weston	14.	
W. Broadmeadow.	18.	
W. Rice	14.	Telegraph Class
W. Lovell	15.	do
M. Kelly.	13.	
A. Sheets	15.	Passes, or Shares
C. Smith	15.	do
J. Dunbar	15.	
E. Anderson	18.	
A. Slater	15.	
J. Dickson	12.	
E. Shaw.	14.	
A. Jollin	18.	Telegraph Class
J. Barnes	14.	
G. Donkersley	14.	
W. Farguhar	15.	
C. Jordan	14.	
J. Nuttall	15.	
A. Greenwood.	15.	
W. Slater	14.	
C. Goulding	15.	
A. Whoon	15.	Telegraph Class
J. Malpin	16.	
G. Weston	15.	Telegraph Class
R. Lynne	14.	
J. Gibson	15.	

Second Class.

Names.	Ages.	
C. Craker.	15	Telegraph Class
E. Johnston	15	do
C. Lee.	12	
J. Johnson.	14.	
G. Reynolds.	13	
J. Powell.	15	Telegraph Class
W. Jordan.	12.	
W. Upson.	13	
W. Styles.	16	Telegraph Class
J. Thomas.	13	
G. Browne.	11	
W. Gibson	14.	
J. Broadmeadow.	16	
A. Starding	12	
E. Shannon.	16	
C. Wilsey.	16.	

Telegraph. Class.

Names.	Ages.	H. Class
R. Shaw.	15	1
W. Lovell.	15	1
W. Rice.	14	1
A. Upson.	15	1
J. Powell.	15	2
E. Johnston.	15	2
G. Weston.	15	1
C. Craker.	15	2
A. Joplin.	18	1
W. Styles	16	2

Sir.

239
24.10.78.

I have the honor to request an early reply to my No. 215. of 25th September last recommending the grant of the full sanctioned salary to School Sergeant Powell.

Sir.

240
13.11.78.

I have the honor to submit the accompanying letter from the Officer Commanding 8/5 R. A. for orders. In connection will it please note the Demi Official on the same subject. The mother has left the country & the step father for the season assigned considers that the connection between him & Alfred Doblin is at an end. I enclose a Medical Certificate from Dr. Smyth for your information.

Sir.

241
13.11.78.

I have the honor to submit for information that the accompanying letter & to point out that by existing Govt orders parents & step parents are required to remove their children from the Asylum on leaving the country. The School fees for the children now are at present 1/6s 10 per month & if the father proceeds to England this office cannot undertake to collect them.

Sir I have the honor to forward
in original a letter from Mrs Anderson
the 13th Master of the Girls School
L. A. to request the favor of
your supporting her application
for a suitable pension together with
a free passage to New Zealand for
herself & daughter not later than
the 26th of April 49

Mrs Anderson is the widow of the
Capt. Major Anderson 27th Inniskillins
& it is believed that had she
failed to obtain employment in this
Country she & her family would
have been entitled to a free pas-
sage either to England or to one
of the Colonies. She has at pres-
ent only one daughter who is
dependent on her

Mrs Anderson is 57 years of
age & when she joined the Army
viz in 1864 she has uniformly
given satisfaction

Her average pay for the
last five years is £75

All an early reply will
oblige as Mrs Anderson is anxious
to make her arrangements

Yours etc

(20) J. H. C.

Sir.

I have the honor to forward in original an application from Mrs Stephens the Head Matron for one months leave & to recommend the same for favourable consideration.

243
20.11.78.

I have the honor
to be

Sir

Your obedient Servant.

Signed J. Cole. Principal

Sir.

I have the honor to forward the documents noted in the margin & to recommend for favourable consideration

244
20.11.78. Mrs Wrights request viz sick leave from 15th December 78 to 14th January 79 both days inclusive.

Sir.

I have the honor
to be

Your obedient Servant.

Signed J. Cole. Principal